

West Dover Fire Department  
Officer's Meeting  
March 25, 2013

Officers Present: Rich Werner, Gary Carruthers, John Snow, Mike Hescocock  
Also Present: Jeannette Eckert, recording secretary

The meeting was called to order at 5:10pm

**50<sup>th</sup> Anniversary:**

- Need to confirm if and when letters are to be sent out & who is going to do it

**Training:**

- 2<sup>nd</sup> Drill in April 4/17, testing out hose pressures

Gary & Rich attended meeting in East Dover with the Division of Fire Safety: rec'd code booklet, will be sending email regarding training to be done

- Firefighter Two class
- Advanced Pumps class

**Equipment:**

- Hand held gas meter—charger and calibrator mounted to the truck
- Will have others come to the next meeting in order to compare various meters

John: contacted Keene dispatch; will send out a text message over your cell phone when there is a call, no extra charge

- Down side: Will also get a text when DV goes out because it is programmed into their CAD system
- Rich needs to get a hold of Joe and fill out form with names, phone #'s and carriers
- Sometimes tone does not go through; thought that would be remedied by Stubbs Tower
- Live audio—Fire mutual aid system via internet
- Rich—suggests a class on radios, get more specifics
  - Cell phone service is still spotty in sections
- 90% of calls goes up on the system before the tone

**Liquor License/Fire Inspections:**

- John Mulhall had started implementing fire inspections in conjunction with approving liquor licenses
- Bob Edwards – provides extra training for licensed establishments
- Inspections are due prior to April 1<sup>st</sup> licensing—Brian Johnson
- Rich changed to every 4 years—has been going well this way
  - Unless there is a violation; Nona Monis keeps track of these

- Select Board requests Fire and Police Chief to sign off on the applications
- Three establishments had issues recently
- Be aware of the policy and report any issues

### **Reviewed SOG's**

The following SOG's were reviewed & approved by the officers and posted on 3/25/13:

- Personal Accountability Report
- Alarm Assignment Guidelines
- West Dover FD Relationship to WD Firefighters Association
- Accountability System
- Motor Vehicle Accidents
- Use of Nims
- Medical Helicopter Response
- Self-Contained Breathing Apparatus
- May Day Operations: marked as reviewed; approved with some minor corrections
- Two In, Two Out

Adjustments/corrections will be made to the following SOG's & reviewed at next meeting:

- Vehicle Operations, Emergency Vehicle Operations, Driver Qualifications—doing away with and renaming as Vehicle Operations—covers all driving procedures & qualifications
  - General guidelines for vehicle operation & safety; training and familiarity with operation of apparatus; officers maintain accountability & report any deficiencies
  - Check with VLCT—miles per hour, speed limit
- Carbon Monoxide Incident Responses: make adjustments: if CO is present or any complaints of illness a form should be filled out
- Back Out Procedures: adjustments need to be made: sirens vs. air horns
- Rapid Intervention Team: specialized training? Gives a description of what the two man team should be doing. Rename? Table the discussion until more officers can weigh in

Corrections will be made for next meeting, then posted for review and comments

After which a vote will be taken one last time and SOG's will be adopted

### **Other Business:**

- Brass plaques engraved for trucks-Sweeney presentation
  - Cast brass –antique look
  - 2 plaques of equal size, one on each side of the truck
- Bobby Maynard scheduled for the 8<sup>th</sup> to talk about landing zones
  - Finalize landing zones
  - Ropes
- Firefighter Association handbook

- Association meeting scheduled for April 10<sup>th</sup>—discuss monies for the 50<sup>th</sup> anniversary
- Bids are coming in for the Turn out gear and Truck refurbishment
- Rich rec'd some old photos and Valley News articles from Guy Chabot
- Rich ordered two bolt cutter brackets for the utility truck and pins for doors from Dingee
- Working on the State Emergency Management plan; Rich directed the following questions via email:
  - During a disaster declared by the Select Board, can we keep people off the roads and order them not to drive; such as what Mass did during the last blizzard?
  - When there is a car accident and a significant amount of antifreeze, gas is released; who is responsible for clean up? Does it not fall on the wrecker services?
  - During a declared emergency, can gas stations be shut down in order to ration gas or use for emergency purposes?

The meeting was adjourned at 7:25pm

**Next meeting April 8 at 5pm**

Respectfully submitted by Jeannette Eckert