

**DOVER FREE LIBRARY**

**June 15, 2015**

**BOARD OF TRUSTEES MEETING**

**Meeting Called to Order: 5:10 PM**

**Present: Hillary Twining, Charles Wheeler, Gene Laycock, Jason Staloff, Meredith Anton and John Flores**

**Approval of Prior Minutes: Hillary moved to accept the minutes from the meeting on May 18, 2015. Meredith seconded the motion. Motion passed.**

**Financial Report: Hillary asked John how to go about obtaining next year's funds. Charles said the money should come automatically. John said it usually comes within the first few days of July. Charles moved to authorize John to spend the roughly \$3,000 left in the General Fund at the end of June on books and other library materials. Hillary seconded the motion. Motion passed. Hillary motioned to accept the May Financial Report. Charles seconded. Motion passed.**

**Director's Report: John noted two recent donations, \$1,861.00 from the Friends of the Dover Library and \$100 from the Vermont Department of Libraries. He said the total of \$1,961.00 has been deposited into the Children's Fund which will be used for prizes for Tamara's Summer reading Challenge Program, the cost of the annual "Santa's Visit" in December, and for other children's programs.**

**John said that he has placed an ad, currently in The Commons, for this summer's Children's Program, "Every Hero has a Story."**

**Charles noted the decrease in circulation between May of 2014 and May of 2015 and asked for ideas on how to get the circulation numbers up. Gene asked John if the drop was attributed to West Dover residents/second home owners. Jason suggested Mount Snow Day Care might take a field trip to the library. Meredith wondered if the library could make an annual poster to distribute to inns, highlighting the library's programs. John said Nancy might be able to design it.**

**John said volunteers are going to be needed for the Dessert Social on Thursday, August 6<sup>th</sup> with speaker John Katz.**

**Charles moved to accept the Director's and Children's Reports. Hillary seconded the motion. Motion passed.**

**New Business:** Hillary moved that the trustees enter into executive session to discuss personnel issues. Meredith seconded the motion. Trustees entered executive session at 5:55 pm. The trustees exited executive session at 6:05 pm.

**Old Business:** Hillary updated the trustees on the status of the library café. She said that Linda Holland had indicated that there is \$10,000 currently earmarked for the brick building/library. Hillary said that Linda suggested one or more of the trustees come to the last Select board meeting in order to make a request for specific building/renovation costs. Hillary said she would create a spreadsheet/budget to bring to the meeting, outlining all projected costs.

**Next Meeting:** Monday, September 21<sup>st</sup> at 5:00 PM.

**Meeting Adjourned:** 6:30 PM

Respectfully submitted,

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Hillary Twining, Chairwoman

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Meredith Anton, Secretary

*These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the Library after the next regularly scheduled Trustees Meeting. Public notices of these minutes have been posted at the following locations: Dover Town Clerk's Bulletin Board, West Dover Post Office, East Dover Post Office, Dover Free Library, DFL website: [doverfreelibrary1913.org](http://doverfreelibrary1913.org).*

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**AGENDA**

**September 21, 2015**

**Present**

**Approval of Prior Meeting Minutes**

**Financial Report**

**Director's Report**

**Children's Report**

**New Business**

**Old Business**

**Next Meeting: \_\_\_\_\_**