

Dover Free Library
Board of Trustees
March 10, 2014

Meeting Called to Order: 5:00 PM

Present: Charles Wheeler, Louise Severance, Carol Lucas, Meredith Anton, Hillary Twining, John Flores

Approval of Prior Minutes: Charles motioned to accept the February minutes and Carol seconded the motion. Motion passed. Carol moved to approve the minutes for the special budget meeting held on Saturday, March 1st. Hillary seconded the motion, and the motion passed.

Financial Report: No financial report available (too early in the month).

Director's & Children's Reports: Hillary motioned to accept the Director's and Children's Reports for February, and Louise seconded the motion. Motion passed.

- Library attendance was significantly higher this month than a year ago. John credits this increase to the number of special events including school vacation week activities such as a pizza party and Lego contest.
- John mentioned that patron feedback about the new technology intern has been very positive.
- Martha Schoonmaker, who has worked as the assistant to the Children's Librarian for the past several summers, will not be returning this year because she is looking for work elsewhere. All agreed that Martha did a wonderful job and worked very well with Tamara to coordinate children's programs and activities. She will be missed.
- John will be looking for a new part-time summer assistant. Candidates need to be at least sixteen years old so they can work evening hours if needed, but they do not have to be a Dover resident.

Old Business:

- Hillary talked to a bookkeeper in West Dover named Kristi Morrow about the Library's bookkeeping needs. Kristi thinks it may be more cost-effective for the Library to handle its payroll in-house with a subscription to QuickBooks and to use a bookkeeper to file quarterly tax reports, etc. Unfortunately Kristi will be moving out of the area at the end of the month. Hillary will ask her about local referrals.
- Carol is waiting to hear back from Pat Bowen about bookkeeping services.

New Business:

- The trustees welcomed Meredith Anton, and nominations were made for new officers. Here is the slate of officers for the coming year:
 - Hillary Twining, Chairperson
 - Charles Wheeler, Vice Chairperson

- Meredith Anton, Secretary
- Charles Wheeler, Treasurer

- Louise described an effort in New Canaan, CT to get residents to read. The local library selected a title and provided the book free of charge to interested people. The goal of the project was to build community and stimulate interesting conversations about a shared topic. Perhaps an idea to pursue in Dover?

- Miles Anton, a local fifth grader and aspiring filmmaker, has asked John if he can film in the Library. Hillary and Charles noted that Miles may need to have patrons sign permission slips to be filmed, particularly in the case of children. John said he will check with the State Librarian.

- Hillary suggested that Meredith might find it useful to attend one of the municipal conferences sponsored by the VT League of Cities and Towns since there are library-specific tracks. John said the next conference will be held in April and said he would pass along the information to Meredith.

Meeting Adjourned: 6:00 PM

Next Trustees Meeting: Monday, April 21st at 5:00 PM

Charles Wheeler, Vice Chairman

Hillary Twining, Secretary

These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the library after the next regularly scheduled trustees meeting.