

## DOVER FREE LIBRARY

September 15, 2014

### BOARD OF TRUSTEES MEETING

**Meeting Called to Order:** 5:00 PM

**Present:** Carol Lucas, Hillary Twining, Meredith Anton, and John Flores

**Approval of Prior Minutes:** Hillary moved to approve the minutes from June 23<sup>rd</sup>. Carol second the motion. The motion passed.

**Financial Report:** Hillary agreed to ask Charles Wheeler to follow up with Randy Terk and ask him to add a "Capital Expenditure" line item.

Carol moved to accept the Financial Report. Hillary seconded. Motion passed.

**Director's Report:** John reported on "Glassdoor," a job-opportunities website for library patrons that has already been added to the DFL website. He also talked about "The Impact Survey," a survey the library will use to receive information from patrons about how they use library technology services so as to better align the library's technology offerings with patrons' needs. Also, John discussed the DFL's upcoming participation in October in "The Edge Initiative," a management and leadership tool that helps libraries continue to grow their public technology services. Carol suggested that the library might want to take out an ad in December announcing both "The Edge" and "Glassdoor" to inform the public about these new features.

John said participation in the VT Humanities Council Book Discussion has been dwindling. Carol suggested we look at other strains of discussion, perhaps a non-fiction theme next year.

John confirmed the overall success over the summer with both the Dessert Social and the Summer Reading Program. He encouraged everyone to attend the "End of the Summer Party" on Friday, September 19<sup>th</sup> at 7 PM. Open to the whole community, with food and music, he expects a large crowd.

**Children's Report:** John said that although the younger children were excited to participate in the Summer Reading Program, no teens participated this year, despite the prize for teen blogging. Carol suggested we move the teen blog prize to sixth and seventh graders (tweens). There was discussion about how to retain kids' participation at DFL events as they become teenagers. Hillary suggested a Teen Advisory Council. Carol suggested a "Town Reads" program. John proposed the idea of having a Young Adult novelist speak at next summer's Dessert Social. Meredith suggested sending out a mailing specifically to Dover's teen community, highlighting events relevant to them.

John said he would reach out to the Selectboard to see how it could support our programs to the public at large, similar to other town festivals and events.

Hillary moved to accept the Director's Report and the Children's Report. Carol seconded the motion. Motion passed.

**New Business:** Hillary and John both brought informational material on Vermont's new Open Meeting Law. Hillary emphasized the stipulations to conducting "Executive Sessions" during Board of Trustees meetings, and highlighted several key areas, including the appropriate use of email among and between trustee members, the protocol for adding and/or deleting items to the agenda, and the necessity of when and where minutes and agendas must be posted.

Meredith relayed a conversation she had had with Dan Facilla of MHCA regarding potential conflicts with the library screening the same movie as the theatre during the same time frame. John said he would call Dan to see how the library could work to improve communication with local screenings at the theatre so as to support local attendance at both locations.

**Next Meeting:** Monday, October 20th at 5 PM

**Meeting Adjourned:** 6:45 PM

Respectfully submitted,

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Hillary Twining, Chairman

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Meredith Anton, Secretary

***These minutes are unofficial. They have not been approved by the Trustees of the DFL. Corrected minutes will be available at the Library after the next regularly scheduled Trustees Meeting.***

**DOVER FREE LIBRARY**

**AGENDA**

**Monday, October 20, 2014 at 5:00 PM**

**Present**

**Approval of Prior Meeting Minutes**

**Financial Report**

**Director's Report**

**Children's Report**

**New Business**

**Old Business**

**Next Meeting: \_\_\_\_\_**

