

**Dover Select Board  
Meeting Agenda  
Dover Town Office  
Wednesday, March 4, 2020  
8:00AM**

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**Please Note: content time is an estimate only**

**Organizational Meeting Called to Order at 8:00am**

- I. Welcome Newly Elected Select Board Members:
- II. Select board Chair Appointment:
- III. Select board Vice Chair Appointment:
- IV. Select board Meeting Rules & Procedures:
- V. Meeting Schedule:
- VI. Selection of Official Newspaper: (Deerfield Valley News)
- VII. Town Attorneys: (Cady & Dugan, Stitzel, Page & Fletcher)
- VIII. Town Officer Appointments (current appointments)
  - A. Civil Defense Officer: (Select board)
  - B. Council on Aging Representative: (Becky Arbella)
  - C. Energy Coordinator: (Joe Mahon)
  - D. Exposure Control Officer: (Richard Werner)
  - E. Green Up Day Coordinator: (Lori O'Hern)
  - F. Animal Control Officer: (Sandy MacDougall)
  - G. Road Commissioner: (Bob Holland)
  - H. Town Service Officer: (Linda Holland)
    - I. Tree Warden: (Andy McLean)
  - J. West Dover Fire Chief: (Richard Werner)
  - K. Windham Solid Waste Representative: (Dan Baliotti & Kevin Stine)
  - L. Windham Regional Commissioners: (Sarah Shippee & Kevin Stine)
- IX. Appoint Department, Committee, Board and Commission Liaisons (current appointments)
  - A. Administration: (Joe)
  - B. Bi-Town Committee: (Vicki)
  - C. Development Review Board: (Dan)
  - D. Economic Development: (Vicki)
  - E. Fire Department: (Sarah)
  - F. Highway Department: (Josh)
  - G. Library: (Dan)

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- H. Planning Commission: (Vicki)
- I. Police Department: (Sarah)
- J. School Board Liaison: (Josh)
- K. Zoning Office: (Joe)

Regular Meeting Call to Order immediately following Organizational Meeting

- I. Public Comments:** 8:05 AM
- II. Assessor:** 8:15 AM
  - A. Tax Map Maintenance Contract 4/2020-3/2021
  - B. Resignation of Assistant to the Assessor
- III. Unfinished Business:** 8:25 AM
  - A. Quote for Water Filter System at Town Office
  - B. Review Estimates on Library/Daycare/Town Hall Well Replacement
  - C. Update on New Economic Development Director Search
- IV. Liquor Control:** 8:40 AM
  - A. 1<sup>st</sup> and 3<sup>rd</sup> Class License Renewals for:
    - a. Snow Republic, LLC
    - b. 1MT, LLC d/b/a Dover Forge
    - c. KPLC, LLC d/b/a West Dover Inn
  - B. Outside Consumption Permits for:
    - a. 1MT, LLC d/b/a Dover Forge
    - b. KPLC, LLC d/b/a West Dover Inn
- V. Consent Agenda:** 8:45 AM
  - A. Approve the Minutes of February 18, 2020 & February 25, 2020
  - B. Affirm Warrant Approval for February 22, 2020 for \$131,739.74
- VI. FYI:** 8:50 AM
  - A. Upcoming Events at Town Hall
    - Open Mic Night, 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays at 6pm
    - Trailer Park in Concert, March 18 at 6pm
    - Groove Prophet in Concert, April 1 at 6pm
  - B. Dog & Cat Clinic, March 15 from 11 to 1 at EDFD
- VII. Liaison Reports:** 8:55 AM
- VIII. Executive Sessions for Personnel (Select Board) & Legal (Marco Tallini)** 9:00 AM
- IX. Adjournment**