

**Dover Select Board
Meeting Agenda
Tuesday, August 4, 2020
Dover Town Hall**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Join Zoom Meeting

<https://us02web.zoom.us/j/86800444071?pwd=RIU2WDQ0cDM3d3AwSGREeFNON2tnQT09>

Meeting ID: 868 0044 4071

Password: 052648

Dial in: 929 205 6099

Meeting ID: 868 0044 4071

Password: 052648

Select Board present: Victoria Capitani, Sarah Shippee, Dan Baliotti

Select Board present via Zoom: Joe Mahon

Select Board member absent: Josh Cohen

Also, present: Office Manager, Jeannette Eckert

Public present: Tabi Freedman, Randy Johnson, Eric Durocher, Jim & Judy McDevitt

Public via Zoom: Jessica Lee Smith, Shannon Wheeler, Kathryn Romano, John Hawley, Michael Garber, Paul Fisher, Alexander Dean, Lauren Harkawik

Regular Meeting Called to Order at 6:30pm by Vice Chair Vicki Capitani

I. Public Comments:

Eric Durocher relayed that he and Shannon had rec'd concerns from businesses about the lack of public restroom facilities along Rte. 100 in Dover. Mainly a problem when hosting concerts on Sundays. Most businesses don't want to open their establishment's restrooms to the public understandably. Need to think about what we can do to provide a restroom. Unsure as to why 7-11 restrooms were not open this past Sunday

Jeannette related that she believed the restrooms at 7-11 were only closed due to a plumbing issue

Jeannette Eckert reminded all that the Primary Election takes place Tuesday, August 11 from 7am to 7pm at the Dover Town Hall. Safety precautions will be in place for any who desire to vote in person. Absentee ballots are available at the Town Clerk's office.

Also, Rich Werner asked that Jeannette pass on info on Masks on VT campaign by Vermont Emergency Management. They will be distributing cloth face masks free of charge across the State and Rich has signed Dover up to participate.

II. New Business:

A. Duncan Cable Request for Pole Placement in East Dover

- Cliff Duncan had supplied a description and map detailing the placement of three poles along a small section of Dover Hill Rd in the town right of way between Yeaw Rd and Brick Yard Rd.
- Bob Holland and Travis Briggs had reviewed and had no issues with the locations
- The Board inquired as to whether the adjacent property owners had been notified
 - Mostly wooden areas, but one is by a driveway
 - Given what occurred with GMP's pole placement on North Street, the Board believes it's a good idea for Duncan to notify abutting property owners & make them aware of the placement; invite their public comments as well
- Jeannette believed that Cliff had reached out for the Board's approval as a first step
- She will reach out to Cliff and get back to the Board

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B. Consider Options to Improve Audio/Visual at Board Meetings

- Tabi Freedman set up a projector to display the Zoom participants, laptop, and microphone to aid in the meeting presentation
- Poll was taken of the participants who were present as well as on Zoom
 - Some on Zoom still did not hear all the pieces
 - May be an internet issue for some
 - Some feedback issues present
 - Consider having the moderator repeat a synopsis of each speaker
- Considering increasing speed and capacity for internet at Town Hall
- Current DSL is fairly slow
- Tabi is working on quotes, will put on next agenda

III. Unfinished Business:

A. Dog Hearing Decision Update

- The Board has made a decision and is crafting their response

IV. Economic Development: Eric Durocher and Shannon Wheeler

A. SoVTA Trail Updates

- Update from Steve Petrik
- With the money from the Town all trail maps and dog waste signs have gone up
- Also adding temporary bridge at Horace Hill entrance to deal with the increased traffic
 - Realize it may need to be moved once the final plan is approved

B. DO-IT Application/Possible Approval - Revisit - The North Office Building

The building owner provided this additional information to Shannon:

- *With regards to the boards they are either a cement board or hardy board. They are not rotting but have peeled and deteriorated in certain areas especially by the ground.*
- *It's more of a good cleaning, scrape and fresh paint. I have owned the building for 4 years and I have never done it. I do not know when it was painted before that, perhaps someone on the board may know.*
- *The bigger issue is around the soffits. They are all wood and there is much rot around the roof line. Around the windows which is all wood I had sills done last year on the sides where rotted. I don't see much rot around the front windows, so just a scrap and paint warranted.*
- *The biggest issue is around the front door. The frame had significant rot which I did cover some as a temporary fix last fall. The front door is rusting and therefore entire framing and door needs to be replaced as well as lighting around door. I also just had the front sign repaired (rotting) and painted. I welcome any suggestions on exterior appearance and want the building to be a town focal point*

Board comments:

- The Board had requested additional information on the quality of the product before approving the application

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to approve the DO-IT Application

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C. Signage Program - Revised Application Gray Ghost

- Approved a signage program grant on April 7th for a rebate of \$1,475.00 on an original application request of \$2,950.00
- When Carina submitted her final information for payment; the cost went up because another sign was added that broke since her original application. She submitted a total cost of \$3,539.40 for a rebate of \$1,769.70.
- Shannon only paid out what she was approved for - the \$1,475.00
- She has asked again if we would pay out the additional \$294.70. Vicki requested she submit a revised application

Board comments:

- Don't see an issue with approving the revised application
- It is only another \$300 and still falls within the program max amount of \$2000

On a motion by Joe Mahon, seconded by Sarah Shippee, the Board unanimously agreed to approve the revised application

D. Event Grant Update: Carnage Con

- This event grant was approved for a date in November at Mt Snow
- Event will not be happening as Mt Snow has cancelled all their group events thru October
- Carnage Con organizers have decided to hold off until next year

E. August 30 Concert Update

- Group has cancelled for the last scheduled concert date on August 30
- Consider rebooking Miss Paula & the Twangbusters who could not perform last Sunday?
 - Paid the band because they came and were ready to play
 - Cancellation decision made together with the band mutually
 - Weather was a factor and bathrooms were not available at 7-11 as usual
 - Band members did come a distance to play
 - Made Town Office bathrooms available to them
 - Rebooking fee is \$100 to Kevin Parry
- Close out the season ending with Wyld Nightz on Aug 23?
- Eric will confirm with 7-11 that their restrooms will be open to the public

Board comments:

- If we can rebook the Twangbusters, we should, and continue through the month of August
- Confused as to why we paid the band, when we said we would not if they could not perform
- No back up rain location and if band did not want to perform, they would not be paid
- Consider ending for the whole season if the bathrooms are such an issue
- We should be able to find bathrooms in the area
- Don't agree with pulling the plug because of a bathroom issue; most attendees are locals who can go back home if needed; it's only a two-hour event
- Was the decision to cancel due to the weather, bathrooms, or both? Was it made in part by the band due to the weather? Who made the decision to cancel?

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- Concerned that the full rate was paid when the band made the decision not to play
- Consider porta potties: not a cost consideration but a cleaning consideration
 - Wilmington declined to have them at the lake
 - Rates are \$150-\$180/month for porta potties; only for two months, it's a public service
 - Porta potties need to be cleaned 5 times a day due to Covid-19 requirements
- First year we have not had a rain location
- Consider a cancellation fee; stipend for travel; Need to have those included in the contract going forward—lesson learned

V. Consent Agenda:

- Approve the Minutes of July 21, 2020
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the minutes of July 21, 2020
- Approve the Warrants of July 25, 2020 for \$576,261.68 & Aug 1, 2020 for \$1571.16
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the minutes of July 25 and August 1, 2020

VI. FYI:

- A. E-Meeting with Congressman Peter Welch: COVID-19: Federal Funding for Municipalities
Thursday, August 6, 11:00 AM – 12:00 PM
Register: <https://ushr.zoomgov.com/meeting/register/vJltd-igqj8iEriG-1qH8sig7F31m5m9DwY>
- B. Work Plan on the Well Project Submitted to the State: Pre-Mark Site Visit with KAS/State Aug 6th; Sample Drilling Aug 14th (Jeannette will be present for the site visit)
- C. Summer Concerts Continue
 - Aug 9, 2-4pm - Groove Prophet
 - Aug 12, 4-6pm - Rob Hubert and Company
 - Aug 16, 2-4pm – Three Way Street

VII. Liaison Reports: none

VIII. Executive Session for Personnel (Eric Durocher)

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to move into Executive Session for Personnel at 7:07pm

Present: Vicki Capitani, Sarah Shippee, Joe Mahon (zoom), Dan Baliotti, Eric Durocher

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to move out of Executive Session for Personnel at 7:18pm

Decision: Eric will contact the board with dates for a work session on economic development priorities.

IX. Adjournment at 7:18pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com