

**Dover Select Board  
Regular Meeting Minutes  
Dover Town Office  
Tuesday, December 4, 2018**

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*THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD*

Select Board Members Present: Josh Cohen, Victoria Capitani, Joe Mahon, Sarah Shippee, Dan Baliotti  
Also, Present: Office Manager, Jeannette Eckert

Public: Bob Holland, Steve Neratko, Randy Johnson, Linda Sherman, Jim & Judy McDevitt, Lauren Harkawik, Mike Giorgio

**Regular Meeting Called to Order at 6:30pm by Chair Josh Cohen**

**I. Public Comments:**

Dan Baliotti: Caroling at the West Dover Congregational Church & reception to follow at Historical Society on Sunday the 9<sup>th</sup> at 2pm and on Tues girl scouts are coming to decorate tree at DHS

Linda Sherman: Dover Holiday Craft Fair on Sat the 8<sup>th</sup> from 10-4 at Dover Town Hall

Sarah Shippee: Circus performance at the Dover School this Friday at 1pm, public is invited

**II. Police: Randy Johnson**

A. Police Car Bid

4 bids rec'd for the 2014 Ford Interceptor:

- Apollo Investment of Fairfield, CT: \$5500
- Lance Lindgren of So. Newfane, VT: \$6200
- Jemez Jobin of Vernon, VT: \$7500
- Dennis Bickford of Springfield, VT: \$6500

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously awarded the bid to Jemez Jobin in the amount of \$7500 via cash or bank check

B. Opening Roads to Snowmobile Traffic

- Same list as in years' past

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to opening roads to snowmobile traffic as listed

**III. Unfinished Business:**

A. Sign Resolution Agreement for Highway Credit Card

- \$5000 credit limit as approved at last meeting

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously authorized Chair Josh Cohen to sign the resolution agreement

B. Schedule Next Budget Meeting

- Monday, Dec 10<sup>th</sup> at 8am

**IV. New Business:**

A. Consider 2019 Transfer Station Pass Fee Reduction from \$7.50 to \$7.00

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to reduce the fee for Transfer Station passes to \$7.00

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**V. Economic Development:** Steve Neratko

A. Revisit Bi-Town Marketing Committee 3 Year Plan Funding

- Current funding ends at the end of December 2018
- Open to a one-year commitment if the Board is more comfortable with that
- If one or the other town does not agree to it, what would happen then?
  - There are hopes that it goes forward but that is an option that it will not
- There has to be a way to track where the leads are coming from
  - RT Brown of SeVEDS has offered to conduct classes
- Billboards—response rate, market data on their use would be helpful to the Board
- Committee will meet again next week

B. Beautification Committee Request for Lighting up to \$2500

- Strands of solid white lights to be distributed to area businesses
- Committee will provide assistance putting the lights up, if needed
- WW has them in stock—giving the town a discounted price
- Will start with the southern end of town and work upwards

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to expend up to \$2500 from Economic Development on holiday lights

FYI:

- RFP for trails and recreation plan was submitted—will be available on website, advertised and sent out for bidding
- Connectivity Summit—well attended and informative; good step to move forward on; may have an opportunity for cost savings by the company that bid last time

**VI. Liquor Control:**

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to recess and convene as local Liquor Control

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the following:

A. Catering permits for Mt Snow Ltd d/b/a Cuzzins for Dec 8-9, 15-16, 22-23

\*These permits are requested by Mike Giorgio until the new base lodge license is received

On a motion by Victoria Capitani, seconded by Joe Mahon, the Board unanimously agreed to adjourn as local Liquor Control and reconvene as Dover Select board

**VII. Consent Agenda:**

A. Approve Minutes of November 20, 2018 & November 30, 2018

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the minutes of November 20, 2018 as well as the November 30, 2018 minutes with the following corrections:

Removing the two named potential legal matters from the Zoning session & rewording the Highway capital paving on Holland Road to read “down to Steve Bartlett’s”

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- B. Approve Warrants of December 1, 2018 for \$152,154.26

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the warrants of December 1, 2018

**VIII. FYI:**

- A. Open Meeting Law Regional Training, Dec 6, 1-3pm in Bennington
- B. Thank you Letter from SEVCA
- C. Town Meeting Preparation Training Webinars: Dec 11, 18 & Jan 8

**IX. Liaison Reports: none**

**X. Executive Session for Legal Matters (Linda Sherman & Michael McGillion)**

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to move into Executive Session for Legal Matters at 7:12pm

Present: all five Board members, Linda Sherman, Michael McGillion

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to move out of Executive Session for Legal Matters at 7:46pm

Decision: On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to authorize Josh Cohen to represent the Select Board in negotiations regarding Kingswood litigation

**XI. Adjournment at 7:50pm**

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:  
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School  
Dover Free Library, East Dover Post Office, Town of Dover Website: [www.doververmont.com](http://www.doververmont.com)