

**Dover Select Board
Revised Agenda
Dover Town Office
Tuesday, December 5, 2017**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Select Board Members Present: Josh Cohen, Victoria Capitani, Joe Mahon, Dan Baliotti, Sarah Shippee
Also Present: Office Manager, Jeannette Eckert

Public: Lauren Harkawik, Randy Johnson, Bob Holland, Adam Levine, Jim Desrochers, Jim & Judy McDevitt, Nikki Howe, Rich Werner, Steve Neratko, Mike Arbogast, Sandy MacDougall, Carol Ann Eldridge

Regular Meeting Called to Order at 6:30pm by Chair Josh Cohen

I. Public Comments:

Jim Desrochers: Economic Development topic; regarding internet directions to the area; Joel at Snow Lake Lodge offered feedback that a lot of people (over 50%) bypass the center of Wilmington by going Mann Rd and this does a disservice to those on Rte. 9 & Rte. 100; is there a way to manipulate the directions; suggest bringing it up at the next Bi-Town meeting; Steve will pass it on to the committee at Thursday's meeting

II. Emergency Management:

A. Generator Grant Paperwork—Defer to next meeting

III. Highway: Bob Holland

A. Green Mountain Power Request for Permission on Captain Copeland Rd. Project

- Bob met with Nikki Howe of GMP; Bob can grant permission for the pole placement but not to cut the tree down; this is within the Select Board's power
- Looking for easement to locate the line extension for a new customer; relocated the line to try to lessen the tree trimming—property owner is still not happy; modified plan again but GMP has been unable to communicate with them
- Using the ROW; lessen impact to the area; have done everything possible to satisfy the property owner; moved pole to avoid trimming any more trees; one tree that is not healthy needs to come down

On a motion by Victoria Capitani, seconded by Joe Mahon, the Board unanimously approved the tree trimming for property on Captain Copeland Rd and pole placement within the Town Right of Way

B. Cost Estimates for Clearing Sidewalk

- Cost for plowing trail in 2016 \$18,166.00
- Estimates for 2017 concrete section is \$13,416.00 and paved section \$13,000.00
- Suggest to clear section from Country Club Rd to Post Office but not treat it
 - Post signs that it is not treated
 - Looking for the Board's directive

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board considered allowing Hwy crew to clear the entire path of the Trail but not treat from Country Club Rd to the Post Office

Discussion:

Sandy MacDougall: This is not a lighted walkway; dangerous at night; if someone falls the Town is liable; snowmobiles cross over that path and would ruin it; where is the snow going to go? Treating it would kill the grass on my property

**Dover Select Board
Revised Agenda
Dover Town Office
Tuesday, December 5, 2017**

Bob Holland: In that case, would have to remove the snow and haul it away

Valley View resident, Carol Ann Eldridge, expressed her thoughts: Trail is very important to her—ability to walk on the trail is key to her health; does not walk at night; most people walking during the day are her age; she has ski poles and grippers for the bottom of her shoes, can handle icy conditions

Believe a Town is still liable—responsible for any sidewalk in any Town
Easements for the Trail do not grant motorized use; not to be maintained in the winter
There will be a cleared *sidewalk* available for walking if the Trail portion is not maintained

Above motion withdrawn. Table the motion and revisit the issue at future meeting once the paperwork's verbiage can be reviewed

IV. Police: Randy Johnson

A. Outside Employment Figures

- Request the Board to set the hourly rate as in the past
- Governor Hwy Safety Program figures supplied for comparison (used on grant work)
- Dover currently at \$40.00 for officers; \$50.00 for supervisors
- Wilmington charges \$56.00 for the Chief and all others at \$52.00 including supervisors
- Recommends \$50.00 for all officers; \$55.00 for all supervisors; Randy does not do a lot of the OE

On a motion by Joe Mahon, seconded by Dan Baliotti, the Board unanimously agreed to set the hourly rate at \$55.00 for all supervisors and \$50.00 for all officers effective immediately

Discussion:

Are we covering all the costs associated with the vehicle wear and tear?

Believe it to be covered

Charge a minimum of four hours for a detail

Anything further than Wilmington? *Grants are used for any other areas*

FYI: video system crashed at the PD; \$3200 spent on new equipment from L3

V. Unfinished Business:

A. Schedule 2nd Budget Meeting

- Thursday December 14th at 3pm at Dover Town Office

B. Update on Town Office Renovation

- Dan researched ADA compliance & measured the bathroom: ADA toilet has to be a minimum of 4 ft. from the outside wall, it is presently 5 ft. from the wall; also needs a 60-inch clearance, there is currently a 76-inch clearance; door is 36 inches wide—32 is the minimum
- Jeannette spoke with one of the suggested contractors on the project who reviewed but determined he was not the right person for the job; recommended another contractor
- Also spoke with Fire Marshal Brian Johnson who plans to review the project on Friday

**Dover Select Board
Revised Agenda
Dover Town Office
Tuesday, December 5, 2017**

- Regarding back storage room, Don @ Catamount Environmental is setting up a date in January to do the abatement; best if no one in the building at the time—looking at a Friday afternoon into Saturday. Need to determine the subflooring in that room, hoping to complete that in December. Biggest job is moving the file cabinets, shelving & supplies out of the room
- Look into possibly replacing the flooring while the room is empty....
- Certified letter sent to Keith Dewey confirming termination of agreement; have not heard from him as of yet

C. Buckshot:

- Have confirmation from the Police Dept. that Buckshot is back in Town with his owner, Jim Green
 - Both actions of which are violations of the protective order
 - Mr. Green is behind in payments for the training which is also a violation
- Need to decide what to do as enforcement, believe there to be three choices
 - Choice #1: do nothing which is not really a choice for us
 - Choice #2: try to get the dog placed, reached out to the German Shepard Rescue of New England to see if they would accept him based on the review of the trainer who says he's adoptable
 - Choice #3: euthanize the dog; will Mr. Green turn him over voluntarily or do we have to take legal action

Discussion:

- Sandy MacDougall: according to conversations with Mr. Behan the trainer in June & October, the dog can only be re-homed to another trainer, not a family; sorry to say that nobody wants the dog; it was given a chance
- The Chair read a statement from Mr. Green requesting the dog be allowed back in Dover
- Town needs to file an action to take custody of the dog
- Dog was on death row and attorney Valente presented the addendum option on his own as a way to save the dog; believe he should be contacted; he has a vested interest
- Mr. Green has not followed through on anything
- Mike Arbogast spoke with the trainer last Friday and got a totally different impression: the dog is adoptable to a family who is willing to continue the training. He has reached out to multiple agencies who are just overburdened, it's not that he is not adoptable; suggest speaking with Mr. Behan first; he is owed money & expense is getting to be too much; he does not want anything to do with euthanizing a healthy dog
- Jeannette confirms that is exactly what Mr. Behan also told her, "the dog is eminently adoptable". Did reach out to Mr. Valente and his assistant Carolyn Conrad; Josh did speak with her & invited them to attend
- No one has experience with this issue; this is upsetting and Mr. Green has been given many opportunities to save the dog
- Sandy is willing to house him for a few days at Layla's until an order can be made
- Need to impound the dog; can reach out to Mr. Green to request a voluntary surrender
- Don't believe Mr. Green has the capacity to continue training this dog; his complex will soon be very busy with winter visitors

**Dover Select Board
Revised Agenda
Dover Town Office
Tuesday, December 5, 2017**

- This is the Select Board's order; Police will not pick up this dog without a court order; Attorney Chris Dugan has already been contacted
- Sandy will contact Mr. Green in the morning to see if he will surrender the dog voluntarily

On a motion by Josh Cohen, seconded by Victoria Capitani, the Board unanimously agreed to hire Chris Dugan to file a lawsuit to obtain custody of Buckshot, so we can carry out the final order; if Mr. Green does not voluntarily turn the dog over

VI. New Business:

- A. Deputy Health Officer Re-Appointment (Rich Werner)
On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board unanimously agreed to re-appoint Richard Werner as Deputy Health Officer

VII. Consent Agenda:

- A. Approve Minutes of November 21 & 29, 2017
On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the minutes as amended to include Joe Mahon leaving at 3:30pm on Nov 29th
- B. Approve Warrants of December 2, 2017 for \$149,912.23
On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the warrants of Dec 2, 2017

VIII. FYI:

- A. WRC Seeks Input on Draft Energy Plans, Dec 6 at 6:30pm, Dover Town Hall
B. Tax Sale, Friday, December 8 at 11:00am, Dover Town Office
C. Letter from WRC "A Primer on Planning for Prevention"
D. Letter from WSWM Regarding Food Scrap Collection

IX. Liaison Reports: none

X. Executive Session for Contractual Matters & Personnel (Rich Werner)

On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board unanimously agreed to move in Executive Session at 7:30pm

Present: All five Board members, Rich Werner

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to move out of Executive Session at 7:40pm

Decision: Rich will keep the Board updated

XI. Adjournment at 7:40pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com