

**Dover Select Board  
Meeting Minutes  
Dover Town Office  
Tuesday, February 18, 2020**

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*THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD*

Select Board members present: Josh Cohen, Victoria Capitani, Dan Baliotti, Joe Mahon

Select Board members absent: Sarah Shippee

Also, present: Office Manager, Jeannette Eckert

Public: Randy Johnson, Jim McDevitt, Shannon & Sadie Wheeler, Marco Tallini

**Regular Meeting Called to Order at 6:30pm by Chair Josh Cohen**

**I. Public Comments:**

Vicki: Article in the Stowe Reporter stating that Vail donated \$35,000 to Stowe's epic promise program; wanted the ED Dept to know; we want to be on the front end of this

Josh: Vermont is #2 on the top 5 list of least populated states

**II. New Business:**

A. Affirm/Sign Notice of Invitation to Bid

- Three Board members have already signed as agreed upon at the January 21<sup>st</sup> meeting
- Dan and Joe may sign tonight

B. Authorize Chair to Sign Deeds on Properties Up for Sealed Bid

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board unanimously authorized the Chair to sign deeds when completed after bidding process on March 17

- Sample deeds are drafted and will be populated once the bids are accepted

**III. Economic Development:** Shannon Wheeler

A. Update on the Survey for the Broadband Study

- Links have been posted on the website and Facebook page
- WRC released the survey today
- Hard copies will be available at Pre Town and Town Meeting
  - Also, at Library, School, Town Office
- Volunteers will be present at the Transfer Station to hand out surveys
- Need to be completed by March 17<sup>th</sup>
- Video of the meeting should be up soon

B. Steve Neratko has resigned as Economic Development Director

- Will be effective as of April 1<sup>st</sup>
- Has taken the Town Manager position in Springfield, VT
- Wish him well, but the position was accepted Feb 10<sup>th</sup>, was reported in the paper on Wed the 12<sup>th</sup> and notice given to the Board on Friday the 14
  - Feel the Board should have been notified before it went public
- Will discuss further in Executive Session

**IV. Liquor Control:**

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board recessed and convened as local Liquor Control

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board unanimously approved the following:

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- A. 1<sup>st</sup> & 3<sup>rd</sup> Class License and Outside Consumption Permit for Two Dogs, LLC  
d/b/a Dover Bar and Grill

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board adjourned as local Liquor Control and reconvened as Dover Select board

**V. Consent Agenda:**

- A. Approve the Minutes of February 4, 2020  
On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board voted 3-0-1 to approve the minutes of February 4, 2020 (Mahon abstained)

- B. Approve the Warrants of February 8, 2020 for \$144,207.98  
On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board unanimously approved the warrants of February 8, 2020

Discussion:

- Regarding invoice for Mt Snow Academy DO IT payment...we need to see receipts; submission was handwritten and not even dated
- No more checks released until we see the invoices; this has been discussed with Steve previously and it is still happening
- Chamber fireworks—seems really early to be paying for July fireworks in Feb.
  - It is in line with past payments

**VI. FYI:**

- A. Upcoming Events at Town Hall
- Men of High Degree, Feb 19 at 6pm
  - Pre-Town Meeting, Feb 25, 6pm
  - Open Mic Night, Feb 26, 6pm
  - Town Meeting, March 3, 10am; polls open at 7am
- B. Select Board Organizational Meeting, **Wed March 4 at 8am**

**VII. Liaison Reports:**

Josh: Lighting at the Town Hall parking lot needs to be addressed again; we are welcoming a lawsuit; hosting events there every Wed night; need to look into replacing the lighting  
Joe requests an additional Executive Session for Personnel

**VIII. Executive Sessions for Personnel**

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board unanimously agreed to move into Executive Session for Personnel at 6:49pm

Present: All five Board members

On a motion by Victoria Capitani, seconded by Josh Cohen, the Board unanimously agreed to move out of Executive Session for Personnel at 7:08pm

Decisions: Joe will report back about the personnel issue; Board will meet with Steve in the next couple of days to discuss transition

**IX. Adjournment at 7:10pm**

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:  
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School  
Dover Free Library, East Dover Post Office, Town of Dover Website: [www.doververmont.com](http://www.doververmont.com)