

**Dover Select Board
Meeting Minutes
Dover Town Office
Tuesday, February 19, 2019**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Select Board members present: Josh Cohen, Victoria Capitani, Dan Baliotti, Joe Mahon, Sarah Shippee**
Also, present Jeannette Eckert

Public: Lauren Harkawik, Jim & Judy McDevitt, Steve Neratko, Randy Johnson, Linda Sherman, Jeremiah Sund, Bob Holland

Regular Meeting Called to Order at 6:30pm by Chair Josh Cohen

I. Public Comments:

Linda Sherman will be holding a resort town meeting in White River Junction tomorrow; a start to get dialogue going; will fill the Board in afterwards

II. Assessor: Linda Sherman, Jeremiah Sund

A. Proposal for Reappraisal on Commercial Properties

- Looking to revalue the commercial properties in town
 - Trying to get an estimate of what it will cost to do so
- Mt Snow constitutes about 80% of the overall value in the commercial category
 - As it is such a high percentage, State agreed to allow a revalue on just commercial properties
- CLA is currently 102.98%
- Looking at doing this rather than a whole town wide re-appraisal
 - Two-year proposal to be completed by 2021
 - RFP response within 3-6 months
 - 92 properties in total
 - Anticipate it being done next year
 - First step is getting an estimate
- Focus is mainly on income & expense
- Field inspection on all the properties, measuring, photos and verifying data accuracy
- Sending out letters to business owners to get income & expense data
- Sales that have come in are 30% high; commercial category is further out of line than the rest; good to correct; anticipate it coming down
- Looking at whether it will be competitive doing it in-house; pursuing a consultant to assist
- Looking to be as cost effective as possible; \$50,000-\$60,000 as opposed to \$500,000; cost was \$400,000 10 years ago for a town wide appraisal
- Last re-appraisal was 10 years ago
 - \$90-\$100 per parcel

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board unanimously agreed to allow the Assessor's office to send out an RFP for commercial appraisals in the Town of Dover with an approximate 90 day turn around window

B. Tax Map Annual Maintenance Proposal--CAI Technologies (\$1750)

On a motion by Victoria Capitani, seconded by Joe Mahon, the Board unanimously agreed to sign the annual tax map proposal agreement with CAI Technologies in the amount of \$1750.00

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III. Police: Randy Johnson

A. Revisit Sign-On Bonus Contract

- Attorney Chris Dugan reviewed the contract
- Went with Joe's suggestions on payout schedule
 - 30% after 90 days
 - 30% after one year
 - 40% after two years
- \$5000 for level III full time certified
- \$2500 for part time certified
- Application process closed on Friday; no certified officers applied

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board unanimously agreed to the sign-on bonus agreement as presented for full and part time officers

IV. New Business:

A. Order Replacement Street Pole Light (\$5643.50)

- Jeannette rec'd a quote on a replacement cost from Needham Electric Supply from whom the original lights were purchased in 2016
- Rec'd a check from Liberty Mutual Insurance in the amount of \$5643.50 for a claim on damage to one of the street lights along the Valley Trail at Mt Snow Marketplace
- 12-14-week lead time so would like to get this ordered to replace in the spring

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board unanimously agreed to purchase a replacement street light in the amount of \$5643.50

V. Economic Development: Steve Neratko

A. Update on the Trails and Recreational Venue Plan

- Nine proposals received
- Ten people from Trails Committee scored them
 - Three proposals scored quite a bit higher than the others
 - Dodson & Flinker, SE Group, Weston & Sampson
- Tomorrow will open the cost proposals & see how they compare & move forward

VI. Liquor Control:

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board recessed and convened as local Liquor Control

On a motion by Victoria Capitani, seconded by Dan Baliotti, the Board unanimously approved the following:

- A. Second Class License for A-Nice, LLC d/b/a Snow Mountain Market

On a motion by Victoria Capitani, seconded by Joe Mahon, the Board adjourned as local Liquor Control and reconvened as Dover Select board

VII. Consent Agenda:

- A. Approve Minutes of February 5, 2019

On a motion by Victoria Capitani, seconded by Josh Cohen, the Board unanimously approved the minutes of Feb 5, 2019

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- B. Approve Warrants of February 9, 2019 for \$180,960.86
On a motion by Victoria Capitani, seconded by Josh Cohen, the Board unanimously approved the warrants of Feb 9, 2019

**Sarah Shippee arrived at 6:45pm

VIII. FYI:

- A. Pre-Town Meeting, Tuesday, February 26 at **6pm**
- Handout for Pre-Town on tax stabilization? Will reach out to Andy McLean to coordinate that effort
- B. Rabies Clinic & Dog Licensing, Sat, March 2 from 10-Noon, EDFH
- C. Town Meeting, Tuesday, March 5 at 10am
- D. Organizational Meeting, Wed, March 6th at 6:30pm
- E. Community & Econ. Dev. Forum, March 27, Burke Mountain Resort
- F. Spring Select board Institute, March 30, Rutland Holiday Inn

IX. Liaison Reports: none

X. Executive Session for Personnel (Steve Neratko)

On a motion by Sarah Shippee, seconded by Victoria Capitani, the Board unanimously agreed to move into Executive Session for Personnel at 6:52pm

Present: All five Board members, Steve Neratko

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to move out of Executive Session for Personnel at 6:55pm

Decision: Tesfa Jacobs is no longer an intern in Economic Development dept.

XI. Adjournment at 6:55pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com