

**Dover Select Board  
Meeting Minutes  
Dover Town Office  
January 3, 2017**

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*THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD*

Select Board Members Present: Randall Terk, Victoria Capitani, Linda Holland, Joe Mahon, Tom Baltrus

Select Board Members Absent: None

Also Present: Assistant Recording Secretary, Andy McLean

Public: Adam Levine, Lauren Harkawik, Jim McDevitt, Judy McDevitt, Randy Johnson, Hillary Twining, Ken Black, Kevin Stine, Rich Werner

**Regular Meeting Called to Order at 6:30 PM by Chair Randall Terk**

**I. Public Comments:**

None

**II. New Business:**

A. Library Budget Discussion

- Library had a significant surplus last year. Should this be returned to the taxpayers?

Hillary Twining:

- The thinking of the Trustees was that it could be a capital reserve such as the Town maintains. Also, that the Marie Waugh bequest should be off the table since the funds were given with the understanding that they not be used as working capital.

Board comments

- Would like the Trustees to consider giving the voters a say in how the surplus from last year is handled.
- While Marie Waugh bequest remains outside of operational budget, perhaps it could be used as a cushion between installments of Town funds.
- Randall Terk to attend tomorrow's Trustees' Meeting to help explain the Board's concerns.

B. Proclamation Request-School Choice Week

- Request from National School Choice Week for Board to proclaim January 22-28, 2017 Official School Choice Week in Dover. On a motion by Randall Terk seconded by Linda Holland the Board unanimously voted to proclaim Dover School Choice week January 22-28, 2017.

**III. Unfinished Business**

A. Triple T Trucking Recycling Options/Pricing

- Triple T could not make it tonight.

Kevin Stine:

- Please, notify WSWMD of my appointment.
- Discussion of options the Board may consider other than Triple T.

B. Review/Approve 2017/2018 Budget

- Capital Building Fund should be \$80,000.
- Eliminate "Buzzy Fund"
- Table approval until next meeting.

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C. Review/Approve Town Meeting Warning

Board comments:

- More appropriate at next Meeting after budget approval

IV. **Consent Agenda:**

A. Approve Minutes of November 30 & December 20, 2016:

- Minutes of November 30, 2016 approved by Victoria Capitani, Randall Terk and Joe Mahon who had been present, Tom Baltrus and Linda Holland abstaining.
- Minutes of December 20, 2016 approved by Victoria Capitani, Linda Holland, Tom Baltrus and Joe Mahon who had been present, Randall Terk abstaining.

B. Approve Warrants of December 31, 2016 for \$33,629.01 (payroll only)

- Approved unanimously

V. **Liquor Control:**

On a motion by Linda Holland, seconded by Joe Mahon, the Board unanimously agreed to recess and convene as local Liquor Control board

On a motion by Linda Holland, seconded by Tom Baltrus, the Board unanimously approved the following:

A. First Class License Renewal for H&A Group LLC d/b/a Last Chair Bar & Grill and Market Place Kitchen & Bar.

Rich Werner will coordinate a training for the Select Board, Clerk, Asst. Clerk, Fire & Police with the State Dept. of Liquor Control

On a motion by Linda Holland, seconded by Joe Mahon, the Board unanimously agreed to adjourn as local Liquor Control board and reconvene as Dover Select board

VI. **FYI:**

A. ISO Rating for WDFD

Rich Werner

- Rating for the Dept represents the fulfillment of part of the five-year plan and a significant feather in the Department's cap. This can affect resident's homeowner's insurance rates because insurance companies look for this as reducing risk in a community. Thank you for investing in the Department, it is paying off.

B. 2016 Equalization Study Results

- CLA very close to last year still very good. COD starting to creep up but still not in danger of triggering a reappraisal.

C. Fairpoint Communications Acquisition by Consolidated Communications

- No comment

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**VII. Liaison Reports:**

A. Tom Baltrus WSWMD

- We will have a better idea of what's going on at the Waste Management District after their next meeting. The Town's assessment may be going down because of the elimination of recycling and revenue from land leased for a solar array.

**VIII. Executive Session for Legal:**

On a motion by Tom Baltrus seconded by Victoria Capitani the Board unanimously went into executive session for legal and personnel matters at 7:20pm.

On a motion by Randall Terk seconded by Tom Baltrus the Board unanimously came out of executive session.

Victoria Capitani made a motion to pay the balance of the Economic Development grant awarded to the ITVFest for 2016's festival in the amount of \$11,107.10, seconded by Linda Holland.

- Andy McLean speaking as a member of the public suggested that the best course of action might be to pay the balance and move on.
- It was noted that ITVFest had breached their contract with the Town when they moved the date of the 2016 ITVFest.

Vote: unanimous in the negative, the balance of the grant will not be paid.

**IX. Adjournment at 7:30pm**

Respectfully submitted by Andy McLean  
Select Board Assistant Recording Secretary

Public notices of these minutes have been posted at the following locations:  
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School  
Dover Free Library, East Dover Post Office, Town of Dover Website: [www.doververmont.com](http://www.doververmont.com)