

**Dover Select Board
Regular Meeting Minutes
Dover Town Office
Tuesday, March 20, 2018**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Select Board Members Present: Josh Cohen, Sarah Shippee, Dan Baliotti, Joe Mahon

Select Board Member Absent: Victoria Capitani

Also Present: Office Manager, Jeannette Eckert

Public: Sharon Cunningham, Eric Durocher, Bob Holland, Adam Levine, Jim & Judy McDevitt, Janet Boyd, Randy Johnson, Steve Neratko, Lauren Harkawik, Tim Dolan, Becky Arbella, Ralph Meima, Liz Fryer, Rich Werner

Regular Meeting Called to Order at 6:30pm by Chair Josh Cohen

I. Public Comments: Hearing none, the Board moved on to item II.

II. Police: Randy Johnson

A. Update on Bathroom Project

- Gordon Ritter's bid is a bit lower as it included items that the Police were going to take of
- Asbestos inspection was needed and has been completed
- Roughly will come in \$1500 under budget

FYI: Request the Board to consider an ordinance on medical marijuana—on agenda for April 3

I. Highway: Bob Holland

A. Truck Bids

Two bids rec'd:

- Patriot Western Star: \$133,862.00 minus trade \$50,000 = \$83,862.00
- McDevitt Mack: \$147,177.00 minus trade \$34,500 = **\$112,677.00**

Plow Frame and Body

- Tenco: **\$47,512.00**
- Fairfield: \$55,554.00
- Viking: \$52,600.00

- Recommend the Mack truck & Tenco body as we have done well with them although a bit more \$\$
- Supposed to be a 15-20-year truck
- Western Star has been around a long time but not with 4-wheel drive

Board requests to consider asking for a larger trade in amount and see what happens

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to purchase the Mack truck with Tenco plow/body, not to exceed **\$160,189.00**

B. Consider Guard Rails on Route 100 Sections of Valley Trail

- Sandy MacDougall had asked to be put on the agenda to discuss this; he was not present—will reschedule to April 3rd

FYI: Request the Board's permission to consider hiring a fill in for Chris Larsen at the transfer station when he is on vacation—Board offers its consensus to go ahead within the Hwy budget

II. Unfinished Business:

A. Town Office Bathroom Project Bid Proposals

Two bids rec'd:

- Ritter Home Builders of Wilmington, VT: \$14,301.00

**Dover Select Board
Regular Meeting Minutes
Dover Town Office
Tuesday, March 20, 2018**

- Wright Construction of Mt Holly, VT: \$17,707.00
- Both followed the bid proposal requirements
- Ritter is also doing the work on the Police Station bathroom

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously awarded the bid to Ritter Home Builders in the amount of \$14,301.00 for Town Office bathroom renovation

B. Revisit Green Lantern Solar Project—Ralph Meima

Update:

- Up until very recently only three arrays have been done on landfills in Vermont: So. Burlington, Brattleboro @ WSWM and Rutland—but these are much larger projects
- Our lease needs to be updated as far as insurance liability & indemnification goes
- Cambridge lease has been beefed up—best thing would be to wait until that is underway & then bring results to Dover

- Dover is still waiting to hear from the town attorney on this matter
- Will reschedule discussion when both parties are prepared to revisit

C. Fireworks Permit for Mt Snow—Minus Zero Festival—Tim Dolan

- Will take place 11pm on Sunday April 8th at the end of the show
- Later time than usual; usually louder; this will be smaller shells, lower sound that should not travel too far; duration of 8 to 10 minutes
- Approval is given by the Fire Dept.
- Rich does not have a problem except with the timing—out of the norm
- Notification has been given to the community via SB minutes and Deerfield Valley News & folks have had opportunity to weigh in

The Board suggests adding to local advertising & publicity that the time is 11pm on Sunday
The Board offers its support on the fireworks permit

D. Re-Consider Joint Board Letter

- For this item, Josh Cohen recused himself and took a seat among the public

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board agreed to allow Joe Mahon to chair in Josh's absence

- The original letter was shared at Pre-Town and at Town Meeting. A revised letter was read into the record by Josh Cohen after collaboration with the School board & taking into consideration comments made at Town Meeting

On a motion by Joe Mahon, seconded by Dan Baliotti, the Board unanimously agreed to sign the letters as presented by Josh Cohen

E. Appoint Becky Arbella as Council on Aging Representative

- Becky Arbella has agreed to the appointment
- She is also a coordinator for SASH & Shires Housing—which are totally separate entities
- Honored to take on this role—more representation for our seniors is needed

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to the appointment of Becky Arbella as Council on Aging Representative

**Dover Select Board
Regular Meeting Minutes
Dover Town Office
Tuesday, March 20, 2018**

III. New Business:

- A. Update from The Gathering Place—Mary Fredette was planning to be present—will come back to this item if she arrives (she did not—will reschedule)

IV. Economic Development: Steve Neratko

FYI: Had a response from Secretary of Commerce on the Route 100 letter; has had further discussions with the Governor; looking to do hot patches this summer; anticipating response from VTrans on further options for this summer; realizes the impact on our economy Janet Boyd & Dan Baliotti had circulated petitions; Janet spoke with Chad Allen consistently

Liz Fryer, owner of Eco-tique, expressed concern on the rate of speed that folks travel on Route 100 past her business—is there a way to slow people down? Petition?

Randy Johnson comments: Officers are out there; cannot just put speed signs on State right of way without going through a permitting process to gain permission; will make note of it to try to put something up; in future can contact Randy directly

A. 2018 Blueberry Festival Event Grant Application

- 11th year for festival; 10th year for the parade
- Most funds are going to marketing and bands--\$11,505
- Successful event—brings in a lot of people to the area
- Asking for same amount from last year—had some trouble with transportation of bands last year, making the parade a bit smaller

Is the parade route long enough if you are expanding the participants?

Currently is a mile long—current section of Rte. 100 is good to accommodate those who attend; safe route, easy to turn around at the Dover Forge

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to fund the 2018 Blueberry Festival & Parade for \$11,505

B. 2018 Wine & Harvest Festival Event Grant Application

- Long standing event—great event; requesting less than usual
- \$7000 toward marketing and small portion for entertainment
- Expect the festival to grow by 800-1000 more visitors
- Recommend funding in full

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to fund the 2018 Wine & Harvest Festival in the amount of \$7000

V. Local Board of Liquor Control:

On a motion by Joe Mahon, seconded by Dan Baliotti, the Board unanimously agreed to recess as Dover Select board and convene as local Liquor Control

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the following as listed:

A. **1st Class Liquor Licenses for:**

- a. KPLC, Inc. d/b/a West Dover Inn
- b. Brett John's Inc d/b/a West Dover Joe's
- c. Handlebar Hospitality LLC d/b/a Valley View Saloon

d. 1MT, LLC d/b/a One More Time & Dover Forge

e. O&B Hospitality d/b/a Deerhill Inn

B. **2nd Class Liquor Licenses for:**

- a. Guest Convenience Stores, Inc. d/b/a 7-11
- b. A-Nice LLC d/b/a Snow Mountain Market

**Dover Select Board
Regular Meeting Minutes
Dover Town Office
Tuesday, March 20, 2018**

C. Outside Consumption Permits for:

- a. KPLC, Inc. d/b/a West Dover Inn
- b. Handlebar Hospitality LLC d/b/a Valley View Saloon
- c. 1MT, LLC d/b/a One More Time & Dover Forge

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to adjourn as local Liquor Control and reconvene as Dover Select board

III. Consent Agenda:

- A. Approve Minutes of February 20, 2018, February 27, 2018 & March 7, 2018
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board voted unanimously to approve minutes of Feb 20 and 27; voted 3-0-1 to approve minutes of Mar 7 (Mahon abstained)
- B. Approve Warrants of February 24, 2018 for \$117,799.10 & March 10, 2018 for \$117,462.35
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the warrants of Feb 24 and Mar 10, 2018

VI. FYI:

- A. Letter from Duncan Cable re: Sover.net Email
 - Duncan Cable is no longer outsourcing email billing through Sover.net
 - Sover.net (aka Firstlight Fiber) is getting out of the email business
 - Email service will be migrating to a third party
 - It is unknown as to who that will be or when it may occur (hope is within 30 days)
 - Sover.net will maintain the email accounts until such migration occurs
 - Currently the Town Office and Highway staff have sover.net email addresses
 - Consider our own domain; local consultant to review our needs
- B. Spring Select Board Institute, March 24 in Fairlee--Sarah Shippee is attending
- C. National Forest Logging Project Meeting, March 26 in Manchester—Andy McLean plans to attend
- D. WRC Energy Plan, Public Hearing April 9 at Townshend Town Hall, 6:30pm
- E. VLCT "Listening Sessions": Brattleboro on May 2; Bennington on May 16 at 6pm
- F. SoVermont Economic Development Summit, May 30th at Mt Snow
- G. Vermont Tourism Summit in Manchester, April 11-12—Joe Mahon will be attending

VII. Liaison Reports: none

VIII. Executive Session as needed: none

IX. Adjournment at 7:21pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com