

**Dover Select Board
Meeting Minutes
Tuesday, March 2, 2021**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Join Zoom Meeting

<https://us02web.zoom.us/j/86800444071?pwd=RIU2WDQ0cDM3d3AwSGREeFNON2tnQT09>

Meeting ID: 868 0044 4071

Password: 052648

Dial in: 929 205 6099

Meeting ID: 868 0044 4071

Password: 052648

Select Board via Zoom: Victoria Capitani, Sarah Shippee, Dan Baliotti, Joe Mahon, Scott Salway
Also, present: Office Manager, Jeannette Eckert

Public present via Zoom: Tabi Freedman, Dana Sorice, Shannon Wheeler, Jim McDevitt, Randy Johnson, Travis Briggs, Eric Durocher, Richard Sedlack, Paul Fisher, Diane McCormick, Michelle Pinkham, Andy McLean, Marco Tallini, Tracy Bartels, Justin Matturo, Jessica Lee Smith

Regular Meeting Called to Order at 6:32pm by Chair Capitani

I. Public Comments: Hearing none, the Board moved onto Highway

II. Highway: Travis Briggs

A. Consider Quotes for Brick Building Water Filtration System

- The current system is old and outdated
- Seeking the Board's opinion on replacing it now or when the new well is installed
- Have had issues with it and it was down last week and could not be fixed
- The company that normally deals with the system, that sells that unit could not fix it
- One of the other contractors contacted for a price on replacing it was able to fix it
- It is currently back up and operating
- There is a UV system which takes care of deposits in the water; this is what is outdated; parts not available
- Limp along for now or get some numbers on replacing everything?
- Water is not being used for drinking but is used for heat, cleaning, flushing toilets etc.

Board comments:

- May need to wait until the new well is drilled and there may be a filtration treatment system to deal with the PFAS; need to wait on that completed report
- Will have a whole comprehensive package of opportunities to deal with water issues at the Library/Daycare
- Hopefully it will limp along until we can resolve the well issues

III. Unfinished Business:

A. Sub Committee Report on Town Meeting Location Options

- Andy, Sarah and Shannon had a tour at Carinthia to see if it would work for Town Meeting
 - Site could accommodate both the meeting and election, modern facility with handicap accessibility & bathrooms
 - Two huge doors that could be opened for more ventilation if the weather cooperates
 - Shannon is looking into using Mt Snow's sound system which is controlled by their phone company to see if we can tap into it
 - Otherwise, we could bring our own sound system
- Town Hall is the other option which would require a tent outside, and we could make that work
 - It would be more of a challenge to hold both the meeting outdoors and election inside
- Met with Kelly Murphy at Mt Snow and did not discuss pricing; could see Mt Snow doing this for free

**Dover Select Board
Meeting Minutes
Tuesday, March 2, 2021**

- Town Hall tent pricing is ~\$1700.00; we could save that money by holding it at Mt Snow or at least set aside those funds to offer to them
- It is our understanding that there would be no site fee; same site agreement as in the past; only cost would be for any equipment or food & beverage
- If the Board agrees to holding it at Carinthia, we would be willing to move forward on the details

Comments:

- Dan has a sound system that could work anywhere
- Tracy Bartels confirmed that there would be no site fee
- Election would be held in the same space as the meeting which is ideal
- Cost wise it makes sense to go forward with Carinthia, plenty of parking, indoors in case of bad weather

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board voted 4-0-1 to hold Town Meeting at Carinthia Base Lodge (Baliotti abstained)

Additional comments:

- Dan had no comment on the vote, asked about the sound system and kept getting ignored; still think we have to determine if we can do sound up there which is thru the phone company so we don't know if we have a sound system; He has offered his system which would be far greater than what we need but it keeps getting ignored
- Shannon clarified the sound system: It is through First Choice, waiting on confirmation on the use of both microphones for the Board's/Moderator's use and one on a stand for public; also, if the doors are open in nice weather, will the sound carry to the patio area; we knew we had access to sound systems and would be happy to bring them but hopefully this would be one more thing Mt Snow could do for us
- Andy thanked Dan for the offer of his system; it would be awesome if we could use the sound installed & designed for the space, but we could always use Dan's and in no way did we want to ignore the offer
- We will work through those issues and make sure we can hold a good meeting

B. Review/Approve 2021/22 Budget:

- a. Highway: \$ 1,499,236.64
- b. Operational: \$2,133,881.64
- c. Total: \$ 3,633,118.28

Comments:

- Verified that the water study loan has been paid off
- Filling in all the appropriation requests, we are still down 1% in highway and operational which is \$29,000
- Problem is the Capital funds—will have to raise more money in taxes
- Bottom line is we will have to raise another \$120,000 and the tax rate will reflect that
- Increase in assessments won't take effect for some time if any
- Grand List has been lodged, unsure if that affected the bottom line
- Worked hard to level fund the budgets
- If we don't raise the equipment fund now, we may run into problems down the road
- Unsure if we will have a surplus as we have had a hard winter
- There was a possibility of only purchasing one police vehicle rather than two in this budget and that is the case: two on the schedule for the following year

**Dover Select Board
Meeting Minutes
Tuesday, March 2, 2021**

- Grand List: because of an adjustment to the Grand Summit time shares value went from \$19,000,000 to \$13,000,000; expect there is a drop in the Grand List that is significant; won't grow much this year to help with this budget

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously approved the 2021/2022 operational and highway budget numbers as presented

- C. Review/Approve 2012/22 Capital Plans:
- a. Paving: \$600,000--\$50,000 less than last year
 - b. Building: \$80,000—same as last year
 - c. Equipment: \$500,000--\$200,000 more than raised last year

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the 2021/2022 Capital budget numbers as presented

IV. New Business:

- A. Resignation & Appointment to Library Board of Trustees
- Letter from Chair Ed Brookman was read into the record by Chair Capitani
 - Kevin Stine has stepped down due largely to commitments to the Planning Commission
 - Recommends Joe Levy be appointed to fill Kevin's seat

Comments:

- Letters of consent to be on Town Meeting ballot can still be submitted until March 29
- Does the Board want to appoint now for the two months or wait for the opening to be elected at Town Meeting?
- Don't feel it is an issue to appointment tonight
- How can we make public that this seat is available and can be run for?
- Andy typically posts a notice in the paper indicating the open positions which was done anticipating the March 2 meeting
 - Will do so again now that the meeting is in May
 - This will also be in the minutes and on the website
- Scott as Library liaison was not aware of the opening but feels we should honor the request to appoint now

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously accepted Kevin Stine's resignation with regrets

On a motion by Scott Salway, seconded by Dan Baliotti, the Board unanimously agreed to appoint Joe Levy as a Dover Free Library trustee until the next election

V. Economic Development:

- A. General Updates
- Working on the final stages of the BDCC's revolving loan program
 - Will present to the Board for approval after legal review
 - Had a great meeting with the US Forest Service & SoVTA on moving forward with the Ridge Trail project—will be meeting with SoVTA this week on a tentative plan to get things moving later this summer
 - Town website project is moving forward quickly and should have a new site to look at shortly

VI. Dept of Liquor Control:

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to recess and convene as local Liquor Control

**Dover Select Board
Meeting Minutes
Tuesday, March 2, 2021**

On a motion by Sarah Shippee, seconded by Scott Salway, the Board unanimously approved the First, Third and Outside Consumption permits for Deerfield Beverage Concepts, LLC d/b/a Deerfield Bar and Bottle Shop

On a motion by Sarah Shippee, seconded by Scott Salway, the Board unanimously approved the Second-class license for A-Nice, LLC d/b/a Snow Mountain Market

B. First Class License:

- Snow Republic, LLC
- Deerfield Beverage Concepts, LLC d/b/a Deerfield Bar & Bottle Shop

C. Third Class License:

- Snow Republic, LLC
- Deerfield Beverage Concepts, LLC d/b/a Deerfield Bar & Bottle Shop

D. Outside Consumption Permit

- Snow Republic, LLC

E. Second Class License:

- A-Nice, LLC d/b/a Snow Mountain Market
- Deerfield Beverage Concepts, LLC d/b/a Deerfield Bar & Bottle Shop

A. Consider Stipulations on License Approvals

- Randy Johnson only has concerns with Snow Republic's licensing
- Have had issues with vehicles parking along Route 100 in front of Snow Republic
- There have been logged incidents with the Police Dept.
- Owner Mr. Bansley has been warned many times that he needs to take of the parking issue & take responsibility for his patrons
 - Attempts were made to tow some of the vehicles
 - Has been warned that stipulations may be put on his liquor licenses if something is not done regarding the parking
 - He suggested putting up cones or no parking signs which would have to be approved by the State
 - Seemed to work for a couple of weeks with a doorman on duty
- Contacted Tom Curran of Dept of Liquor Control and Rob Faley, AOT district manager
- Had another conversation with Mr. Bansley and invited him to attend this meeting; he was okay with what Randy was presenting
- According to DLC, any stipulations can be placed on a liquor license by the Town, suggested going through Town Attorney for proper legal language
- Can be done at the beginning or halfway through the season if issues occur
- Any violations of stipulations put on by the Town, DLC will deal with them, the Town doesn't have to
- AOT agreed that permanent no parking signs can be put up along Route 100 in that area; Rob Faley can help with the paperwork to accomplish that with the State
- Also reached out to Twice Blessed and North Branch about these concerns as they have property adjacent to Snow Republic
- Rich Werner's concern was that an ambulance or firetruck would have difficulty getting into the parking lot—consider a fire lane?
- Moving forward the State will post the no parking signs if the Town agrees
- If the signs and doorman do not work, then Randy will request that a parking lot attendant be hired to keep Route 100 clear for safety reasons
 - Can hold back on the stipulations for now and see if the above works and revisit later in the year

**Dover Select Board
Meeting Minutes
Tuesday, March 2, 2021**

- There are DLC regulations on all licensees which cover this issue—presume these are given to all establishments & would hope that they all read them
- Signage would not happen until spring or summer when the ground is not frozen

Board comments:

- Believe it to be a great solution as some of the principals involved are happy about the signage and towing options
- This has been discussed with Sarah and Tabi and they considered adding an attachment to every liquor license that would require adherence to local, state and federal requirements. Sounds like it is covered in the DLC regulations so it may be overkill
 - A blanket statement that applies to all licensees—Snow Republic is not being singled out
- TC's has a parking attendant & they have done this on their own realizing the cramped parking spaces—commend them for doing that

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously approved the First, Third and Outside Consumption permits for Snow Republic, LLC

It is the Board's consensus to have Randy reach out to the State AOT to begin the signage process

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to adjourn as local Liquor Control and reconvene as Select board

VII. Consent Agenda:

- A. Approve the Minutes of February 16, 2021
On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously approved the minutes of Feb 16, 2021
- B. Approve the Warrants of February 20, 2021 for \$178,818.35
On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously approved the warrants of Feb 20, 2021

VIII. FYI:

- A. Public Meeting on Dover Local Hazard Mitigation Plan, March 25, 3-6pm via Zoom
- B. Local Hazard Public Survey: <https://forms.gle/Y9sjfEWA9bT5LXjQ7>
 - a. Alyssa Sabetto from WRC is requesting public feedback to aid in the LHMP
- C. Sarah has been in touch with Becca and Chuck with Efficiency Vermont about the efficiency improvements funds; once approved will schedule a virtual walk through in the buildings to see where the funds could be used
- D. Dover Trails and Rec Committee's next public meeting is Tuesday, March 9 at 6pm

IX. Liaison Reports: Scott thanked Vicki for her testimony in front of the joint Senate education and finance committee about the weighting study and the concerns about the inequity in our rural areas. Can be seen on YouTube! Hoping for some positive results

X. Executive Session for Legal Matters: (Tabi Freedman) ***Not needed at present***

XI. Adjournment at 7:38pm by Chair Capitani

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com