

**Dover Select Board
Meeting Minutes
Tuesday, November 17, 2020**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Join Zoom Meeting

<https://us02web.zoom.us/j/86800444071?pwd=RIU2WDQ0cDM3d3AwSGREeFNON2tnQT09>

Meeting ID: 868 0044 4071

Password: 052648

Dial in: 929 205 6099

Meeting ID: 868 0044 4071

Password: 052648

Select Board via Zoom: Victoria Capitani, Sarah Shippee, Dan Baliotti, Joe Mahon, Scott Salway
Also, present: Office Manager, Jeannette Eckert

Public present via Zoom: Jim McDevitt, Phil Gilpin Jr., Randy Johnson, Shannon Wheeler, Eric Durocher, Linda Sherman, Travis Briggs, Diane McCormick

Regular Meeting Called to Order at 6:30pm by Chair Vicki Capitani

I. Public Comments: Hearing none, the Board moved on to New Business

II. New Business:

A. Re-Appoint Deputy Health Officer (Rich Werner)

- Rich Werner is currently in the position and is willing to continue
- Tabi is pleased to retain him and thanked him for his willingness to help

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to re-appoint Richard Werner as Deputy Health Officer

Vicki will sign electronically and send to Jeannette

III. Unfinished Business:

A. Consider Revised Retainer Agreement (PFAS)

- Changes that were requested have been made
- Chris Dugan has reviewed and if the Board is happy with it, he is also

On a motion by Dan Baliotti, seconded by Sarah Shippee, the Board unanimously agreed to approve the retainer agreement for PFAS water problems

Vicki will sign electronically and send to Jeannette

IV. Police:

A. Potential Plumbing Issue at Police Station

- What appears to be a strong sewer gas smell coming from the Sgt's back corner office
- Has been reoccurring for 10 plus years
- Many different scenarios of what it could be: dead mice, dead animals, sewer gas, etc.
- No one could agree on what it was; comes and goes throughout the year, stays for a couple of weeks before dispelling
- Similar situation at the West Dover Church; Merrill Mundell & David Mack investigated
- Best Septic came and put a camera down the drains
 - No plumbing going anywhere near the Sgt's office
- Not sure what we are going to run into if it is sewer gas

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- Not sure if it will cause health issues; smell is horrendous
- Trying to rule things out; have not seen any signs of mice
- Pulling carpet up in the Sgt's office may be a consideration
- Is it related to turning off the air conditioners? Outdoor weather conditions?
- Not sure what the cost will be
- Will start documenting dates and times that it happens
- Smell seems to be concentrated in the area of the Sgt's office
- Sink drains are upstairs but smell is not coming from there
- Will check in with the Church to see if they have resolved their issue
- Will need to consider it during budget time

V. Economic Development:

A. Phil Gilpin Jr, Adventure Challenge Letter

- Program has been going on in the Valley for many years
- Want to be sure we are covered on our trails which are usually involved
- Totally behind the program 100%, want to be sure we have everything covered
- Needs to start planning 2021 and adding Dover as an additional insured to the certificate of coverage for the program is a part of that
- Our insurance through VLCT covers us on the trails already

On a motion by Sarah Shippee, seconded by Scott Salway, the Board unanimously approved the use of our trail systems for the Adventure Challenge with the Town listed as an additional insured on the Adventure Challenge policy

B. Trails and Rec Committee Options

- A draft charge for the Trails and Rec Committee was sent to the Board for comments
- Also 4 options for membership on the committee was sent for review
- The committee shall be overseen by Economic Development for the town of Dover
- All recommendations and requests made by the group shall be presented to the Select board through the ED department
- Economic Development shall serve as the main point of contact for committee
- Clarify community member: not necessarily a Dover resident, there are many non-residents who have poured a lot of time and energy into the trail system
- Meetings will be public with minutes posted
- Will be working directly from the Weston & Sampson plan
- Any spending at all will be approved by the SB
- Formation of this group is to get things moving and believe there will be interest in serving

Board comments:

- Support option B with a youth member (who could be one of the Dover community)
 - 3 members of the Dover community
 - 2 Dover business owners
 - 1 representative of Southern Vermont Trails Association
 - 1 representative of the Deerfield Valley Stump Jumpers organization
 - 1 representative of Mount Snow
 - 1 representative of the Dover select board
- A youth age 12-18 would be an important voice to have on the committee
- Would desire to see almost the whole committee comprised of Dover residents

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- Except working groups and subcommittees could be a broader group
- Voting members should be Dover residents
- Commitment to the Town is important and interest in the overall scheme
- Take each one individually, there is some leeway in the membership
- At most, it would be three people possibly from outside Dover out of 9 given the three Dover community members, 2 Dover businesses and 1 SB member
- Final appointments are made by the SB

C. Fall Dover Town Clean Up

- Community member reached out on possible clean up program for the Fall
- Not affiliated with Green Up Day which is a State initiative but something similar
- Will pick a date which would have to be soon; distribute trash bags
 - Coordinate with the road crew to pick up bags once filled
- Extra bags may be available at the School or Town Office left over from Green Up
- Any collected on the trails would have to be put on the roadways for pick up

VI. Consent Agenda:

A. Approve the Minutes of Nov 10, 2020

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the minutes of Nov 10, 2020

B. Approve the Warrants of Nov 14, 2020 for \$131,438.01

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously approved the warrants of Nov 14, 2020

On a motion by Vicki Capitani, seconded by Sarah Shippee, the Board unanimously authorized Jeannette to sign the warrants on the Board's behalf (given the remote meetings)

VII. FYI:

- A. Reminder Budget Meetings: Friday, Nov 20th at 10am, Friday, Dec 4th at 10am

VIII. Liaison Reports: none

IX. Executive Sessions for Personnel (Travis Briggs) & (Linda Sherman—deferred until next meeting)

On a motion by Vicki Capitani, seconded by Dan Baliotti, the Board unanimously agreed to move into Exec Session for personnel at 7:10pm

Present: All five Board members, Travis Briggs

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to move out of Exec Session at 7:38pm

Decision: Travis will report back to the Board on personnel issue

X. Adjournment at 7:39pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com