

**Dover Select Board  
Meeting Minutes  
Tuesday, October 20, 2020  
Dover Town Hall**

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*THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD*

Join Zoom Meeting

<https://us02web.zoom.us/j/86800444071?pwd=RIU2WDQ0cDM3d3AwSGREeFNON2tnQT09>

Meeting ID: 868 0044 4071

Password: 052648

Dial in: 929 205 6099

Meeting ID: 868 0044 4071

Password: 052648

Select Board present: Victoria Capitani, Sarah Shippee, Dan Baliotti, Scott Salway

Select Board member absent: Joe Mahon

Also, present: Office Manager, Jeannette Eckert

Public present: Tabi Freedman, Eric Durocher, Mike Arbogast, Laura Sibia, Jodi Keeler

Public via Zoom: Shannon Wheeler, Christy Betit, Jim McDevitt, Walter McGowan, Lauren Harkawik, Linda Sherman, Cliff Duncan, Travis Briggs

**Regular Meeting Called to Order at 6:31pm by Chair Capitani**

**\*\*Please note there were internet connection issues ongoing throughout this meeting\*\***

**\*\*If you have any questions or need clarification, please feel free to reach out to Jeannette\*\***

**I. Public Comments:**

Jodi Keeler, Dover resident: Walks the Valley Trail every morning; there are more and more unleashed dogs which are becoming a problem; requesting signs to advise owners to leash their dogs and remind people that there is a leash law in Dover; wooded entry points at Handle Rd, Country Club Rd as well as the paved portions

Eric Durocher will take a look at the entry points and create appropriate signage; Clean up bags have been ordered; there are some signs reminding folks to pick up after dogs but no mention of leashes

**II. New Business:**

- A. Update from BDCC (**Laura Sibia in person and Christy Betit via Zoom—the connection did not allow Christy to be heard properly**)
- Update on accomplishments over the past year
  - Appreciate Dover's continued support through annual funding of \$3,372.00 warned as a separate article at Town Meeting
  - Regional & local economic data summary was provided (please see attached)
  - 16 communities have come forward to fund SeVEDS representing 75% of Windham County residents
    - Helps to match with State and Federal funds
  - Variety of programs offered designed to achieve long-term objectives
  - Attract resources and builds programs with regional partners
  - When Covid hit, the strategies shifted into Covid relief, matching staff people with business owners to help with available opportunities
  - One to one specialized recruitment processes and continued marketing efforts around workforce development

**Dover Select Board  
Meeting Minutes  
Tuesday, October 20, 2020  
Dover Town Hall**

Switching gears, Laura asked to discuss the water situation at Mountain Park Plaza

- Long standing water situation; significant \$25,000 project
  - Permit has expired, aiding them in getting that back to current status
- Finance for infrastructure improvements and modernizations
- BDCC & WRC—may be opportunities there to help with project development
- Issue would have been avoidable if there was a public water system
  - Water quality issues exist
- Seeking a copy of the water study and how we can come together on the process and flush out a proposal
- BDCC is willing to help with project development, financing, data
- A number of different conversations need to take place
- We are going to lose businesses over this lack of water quality

Board comments:

- Still paying for the study because we did not implement it
  - Tried to get it moving but could not get businesses on board with it
- Northbranch needs to be a critical part of the discussion
- Businesses need to get on board with it, Condo associations and inns need to drive this and be involved
- Tried this before and community wanted the Town to pay for it with a bond
- Still paying back on the \$50,000 loan because we did not go forward with the study
- Lot of leg work on the ground; not sure where we go from here
- It is a big problem; there are a lot of stakeholders
- Can the valley support another huge bond? Massive project, Price tag is very high
  - Who is going to pay for this?
- Iron in the water has resulted in expensive equipment being thrown out
- Talking about hundreds of thousands of dollars

**B. Schedule Budget Meetings in November/December**

- Regular meetings scheduled for Nov 10<sup>th</sup> and 17<sup>th</sup>
- Propose Dept Heads have their budgets ready & submitted to Marco by Nov 13<sup>th</sup>
- Board will meet Friday Nov 20<sup>th</sup> at 10am with Dept. Heads
- Board will meet Friday, Dec 4<sup>th</sup> at 10am on Capital Plans

**C. Consider 2021 Health Insurance Rates**

- Range of 2% to 4.5% increase over standard Blue Cross/Blue Shield plans
  - Current plan Silver Reflective changed by 2.23%
- Based on maintaining employee contributions of \$1500 for singles and \$3000 for all others—HRA would be \$8050 and \$16,100 for 2021 (currently \$7750 & \$15500)
- Out of pocket max went up \$250—from \$7900 to \$8150
- Out of pocket max for prescriptions went up \$50.00 from \$1350 to \$1400
- No change to provider, specialist, or urgent care visits
- Overall change per month is \$641.74 in premium costs
- Have had some changes in the roster for personnel/plan elections
- Open enrollment begins Nov 1<sup>st</sup>.

**Dover Select Board  
Meeting Minutes  
Tuesday, October 20, 2020  
Dover Town Hall**

Board comments:

- Would like to compare BC/BS with MVP pricing and revisit at next meeting
- Also, would like to know the status of the current plan & HRA spending to date

D. Consider PFAS Class Action Lawsuit

- Tim Russo of Vt Rural Water Association sent a letter addressing this concern
- A national class action lawsuit and two lawsuits by the Vt Attorney General's office have been filed against manufacturers of PFAS compounds
- There is no cost to the Town, all expenses will come from the settlement

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to participate in the PFAS lawsuits as presented by Vermont Rural Water Association

E. Review Proposed Upgrades to Cell Tower on 285 Dover Hill Rd (**Walter McGowan—also experienced connection issues**)

- MasTec Network Solutions on behalf of US Cellular
- USCC seeks to upgrade the existing wireless facility located within our jurisdiction to improve overall network coverage for local customers.
  - LTE mobile telephone, wireless broadband, emergency 911, data transfers, electronic mail, Internet, web browsing, wireless applications, wireless mapping, and video streaming.
- The coverage area will be greatly improved by this upgrade. (See attached construction drawings detailing the work that is being proposed)
- The proposed Scope of Work is as follows:
  - Swap (3) three existing antennas for similar model to 8' x 2' panel.
  - Add up to (3) additional 8' x 2' panels.
  - Install up to (3) Hybrid Cables with junction boxes.
  - Relocate (6) radios from inside the shelter to the tower top as required.
  - Add up to (3) additional radios to the tower
  - Remove any unused equipment from the tower that is no longer in service as applicable to each respective site
  - The tower height and ground space will not be changing unless it is an outdoor cabinet, it will have a cabinet swap and potentially a battery cabinet add

Tabi Freedman: Our telecommunications ordinance requires that any changes to the cell towers come before the Select board for review; basically, updating the equipment; permit needs to be approved by the Select board

On a motion by Dan Baliotti, seconded by Sarah Shippee, the Board unanimously agreed to accept the request to upgrade equipment on the cell tower at 285 Dover Hill Rd

**III. Unfinished Business: Cliff Duncan**

A. Revisit Duncan Cable Project--Permission from Property Owners

- Property owners at 57 Bluebrook Rd and 1 Joan's Ridge Rd reviewed and accepted the proposal to place new poles and construct a new pole line
  - No overhead lines, new underground conduit under Someday Rd
  - Three levels of speed: 30 by 10, 50 by 30, 100 by 60
  - Will serve 35 homes on Joan's Ridge and 10 on Someday Rd
- This is a separate project from the Dover Hill Rd item that was previously addressed, that is still a work in progress

**Dover Select Board  
Meeting Minutes  
Tuesday, October 20, 2020  
Dover Town Hall**

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board is unanimously in favor of giving permission to Duncan Cable on this project on Blue Brook Rd

***Due to the connection issues, Chair Capitani expressed concern about the meeting not being a legal one due to the lack of access but attempted to work thru the issues***

**IV. Economic Development: Eric Durocher**

A. Discussion on Walgreens Pharmacy Impact on Community

- Pharmacy hours are limited; Only one we have in the Valley
- No options to have prescriptions filled elsewhere
- Communication attempts with corporate Walgreens have gone unanswered
- This is a slow time of year, imagine the situation when there are thousands more people in the area

Comments:

- Automatic prescription refills seem to be the problem
- Spent two hours on the phone without satisfaction
- Prescriptions are not being filled unless they are demanded for on a daily basis
- Dangerous situation, petition is being generated about it
- Potential for Grace Cottage's pharmacy to offer a satellite location
- Suggest contacting Attorney General and getting him involved to look into the situation
- Need to bring it to another level
- Joint SB letter with area towns—meet with Attorney General in person to discuss
- Experiences have been mixed
- How does Walgreens plan to address it? Why is this situation even happening?
- Seems they are doing the minimum that is possible with other stock items as well
- Sarah & Eric will work together to draft a letter of concern

B. Update on Town of Dover Website Project

- Discover Dover site is up and running for \$200 for another three years
- \$14,750 budgeted for the design and implementation of a new town website
- Drafting an RFP and would like to move this along with the Board's blessing
- Several qualified companies have expressed interest already
- Would like to get this going, super frustrating especially on a cell phone
- Should look to extend the reach to another hosting provider platform; hope that would be part of the RFP package

FYI: Restart VT funds came to the Town this past week

Requested Eat, Shop Local numbers but still awaiting those

LGEM grant—denied expenses from FEMA can be applied to the LGEM grant

Another meeting is scheduled with the Bogle Rd owners

**V. Board of Liquor Control:**

On a motion by Sarah Shippee, seconded by Scott Salway, the Board recessed and convened as local Liquor Control

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the following:

**Dover Select Board  
Meeting Minutes  
Tuesday, October 20, 2020  
Dover Town Hall**

- A. First & Third-Class Licenses for Mount Snow Ltd d/b/a:
- a. Carinthia Base Lodge
  - b. Cuzzins
  - c. Sundance Lodge
  - d. Snowbarn
- B. Outside Consumption Permits for Mount Snow Ltd d/b/a:
- a. Carinthia Base Lodge
  - b. Cuzzins
  - c. Sundance Lodge

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the following:

- C. First & Third-Class Licenses for TAC Associates Inc d/b/a TC's Tavern
- D. Special Event Permit for American Crafted Spirits Inc, 10/31 at Snow Republic  
Discussion:
- There have been issues sited with overflow parking at Snow Republic during its business hours
  - Patrons have been noted to park at Twice Blessed and along Route 100 which can cause safety issues
  - Dover PD is aware of it and keeping an eye on it; intend to speak with owner about it; should not be parking on Route 100 if it impedes the flow of traffic
  - Regardless of whether patrons are indoors or outdoors, Snow Republic's DRB permit requires a certain number of parking spaces (22) be available and limits the number of patrons at the establishment
  - Need to check with the State on capacity levels
  - The permit approval is signed by the Town Clerk, not the Board
  - Consider making approval contingent on the stipulation that parking requirements/limitations be abided by Snow Republic

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board adjourned as local Liquor Control and reconvened as Dover Select board

**VI. Consent Agenda:**

- A. Approve the Minutes of Oct 6, 2020  
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the minutes of Oct 6, 2020
- B. Approve the Warrants of Oct 17, 2020 for \$762,292.78  
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the warrants of Oct 17, 2020

**VII. FYI:**

- A. BDCC/SeVEDS Annual Meeting, Oct 27<sup>th</sup>, 8:30-9:30am via Zoom
- B. WRC Community Development Webinar, Oct 28<sup>th</sup> at 6pm (register with [swesta@windhamregional.org](mailto:swesta@windhamregional.org))

**Dover Select Board  
Meeting Minutes  
Tuesday, October 20, 2020  
Dover Town Hall**

**VIII. Liaison Reports:**

Next meeting agenda item: Consider Town Meeting options

**IX. Executive Session, as needed:** none

**X. Adjournment:**

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to adjourn at 7:56pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:  
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School  
Dover Free Library, East Dover Post Office, Town of Dover Website: [www.doververmont.com](http://www.doververmont.com)