

**Dover Select Board
Meeting Minutes
Tuesday, September 1, 2020
Dover Town Hall**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Join Zoom Meeting

<https://us02web.zoom.us/j/86800444071?pwd=RIU2WDQ0cDM3d3AwSGREeFNON2tnQT09>

Meeting ID: 868 0044 4071

Password: 052648

Dial in 929 205 6099

Meeting ID: 868 0044 4071

Password: 052648

Select Board present: Victoria Capitani, Sarah Shippee, Dan Baliotti, Joe Mahon

Also, present: Office Manager, Jeannette Eckert

Public present: Tabi Freedman, Bob Holland, Randy Johnson, Travis Briggs, Geri Golet, Gary Sage, John Lyddy

Public via Zoom: Dana Riccoboni, J Hawley, Kathryn Romano, Shannon Wheeler, Eric Durocher, Michael Garber, Tracy Bartels, Randy Capitani, Paul Fisher, TJ Sibilia, Lindsey Derr

Regular Meeting Called to Order at 6:30pm by Vice Chair Vicki Capitani

I. Public Comments:

Vicki Capitani requested to remove the item under New Business by Green Mountain Conservative Group as background information on the item was not rec'd ahead of time prior to the meeting as requested—in future will entertain this under public comments. Unsure why the group is coming before the **Dover** Select board; may be more appropriate coming from a Dover resident

Jeannette Eckert informed the Board that 2 letters of interest for the SB position were rec'd—copies are in tonight's packets

Dan Baliotti thanked the Town on behalf of the Dover Historical Society for the use of the hall for Saturday's event on Women's Suffrage Movement, about 40 people attended and enjoyed the films. Thinking of doing more films for the Town

Tabi Freedman updated the Board that Consolidated Communications would be increasing the speed at the Town Hall on Wednesday; Tabi will provide information to Rich Werner about the same possibility at the Dover School

Dan also wanted to thank the Dover highway crew for clearing near Brick Yard Rd to allow better vision when turning onto Dover Hill Rd.

II. Assessor: Linda Sherman

A. Errors and Omissions (Chipmunk Lane & Handle Rd)

3 Chipmunk Lane NV014

- .25ac vacant land parcel was purchased by Michael & Kathleen Czerhoniak in March 2020.
- The parcels were combined and uploaded to the tax map.
- The error was not inactivating the parcel and subsequently generated a tax bill to the former owner.
- The value attributed to the parcel NV015 was correct at \$97,430. No tax loss to the town because it was part of the tax bill generated for NV015.

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Handle Road HL033.C

- Current Use change but does not need Board approval
- New parcel that had to be created
- Mix up on the names –Cornelia H., Cornelia B.
- Had been an inactive parcel
- Now that names are fixed it should be an active parcel
- Would like to generate a tax bill so they may be able to pay Sept on time
- Current assessment is \$46,290 for a tax bill of \$944.78

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously agreed to have the Vice Chair sign the Errors and Omissions for Chipmunk Lane and Handle Rd

III. Highway: Travis Briggs

A. Bids for Trash Compactor at Transfer Station

One quote rec'd from Maguire Equipment Inc. for \$25,224.00

- \$29,000 budgeted in the Capital Plan
- Current one is 25-30 years old
- Rusty and bottom is rotting out
- There is really no value left in the current compactor
- This is the same supplier from which we purchased the recycling dumpster which is working out well
- No upfront cost, will be invoiced

On a motion by Joe Mahon, seconded by Sarah Shippee, the Board unanimously agreed to purchase the 35-yard self-contained compactor for the Dover Transfer Station at \$25,224.00

B. Bids for Line Painting

2 quotes:

L&D Line Painting: Yellow-\$14,622.72; White-\$9,167.04 = \$23,789.76

Poirier Line Painting: Yellow-\$7,311.36; White - \$4,583.52 = \$11,894.88

- 60,928 ft of double yellow
- 38,196 ft of single white edge line
- Roads to be done:
 - Double yellow center line
 - Crosstown
 - Country Club
 - Holland Rd to the Library
 - Cooper Hill
 - Valley View
 - Ellis Brook
 - Buckboard
 - Johnson Hill
 - North St.
 - Goose City
 - North Access
 - White Edge Line
 - Dover Hill

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- Dorr Fitch
- Handle Rd just what was re surfaced

On a motion by Joe Mahon, seconded by Sarah Shippee, the Board unanimously agreed to purchase line painting from Poirier Line Painting in the amount of \$11,894.88

IV. Police:

A. Randy Johnson Surgery—Use of Accumulated Sick Time

- Partial knee replacement on September 28—up to 6-8 weeks of recovery time
- Using accumulated sick time & some vacation time
- Sgt Arbogast will deal with the day to day; Randy will check in
- Will provide a letter from physician when he is ready for desk duty

B. Dispatching Update

- Dover's calls in 2018 was 1134, of that Dover Dispatch, (Shelly) entered 310 of those. Which by their calculation per call is \$16,550.90, from a past conversation it was brought up that those MAY not be charged since Vermont State Police didn't initiate them.
- I need an explanation of VSP cost as their 2018 Call Volume for Westminster totals \$27,893.00 which by their calculation represents only 522 calls for VSP. Doesn't make sense.
- Spoke with Chief Murano about it as well in a conference call with legislators
- Representative Gannon stated that Senate Bill 124 which is in the House is inconsistent with what the VSP has put out
- Rules shall provide a minimum of three years; billing to happen July 2024
- What do they consider FY 2022 as I once heard we will get a bill in January 2022?
- Does a Town that does not have a PD, have to also pay \$53.39 per call that VSP handles in that Town? Example: Town of Whitingham doesn't have a PD, do they get charged every time there is a call for service in their Town, other then what they may have in a contract for a certain amount of patrol hours?
- My understanding is that if all the agencies that they are charging for dispatch services find it cheaper to dispatch and they are not going to cut their staff, where is that money coming from? (We all know we will pay that in our state taxes)
- Urge people to contact legislators on this topic
- Complicated issue during difficult economic times; Towns should be charged based on the services that are called for
- Nothing will change in the level of service except the cost

C. Dog Hearing Decision Update

- After a conference with Town attorney Chris Dugan, Randy Johnson, Sarah Shippee, Jeannette Eckert
- It was suggested that the decision be amended to add certain items
- Sarah Shippee read the amended items into the record
 - ***The owner, Diana Dee, has ten (10) days from date of service of this Amended Order to comply with the terms and conditions.***
 - ***Until the dog, Gemini, is surrendered, when it is on the owner's property, it shall be fully under the physical control of Ms. Dee, or an immediate family member at all times.***

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- ***If the dog, Gemini, is off Ms. Dee's property, it shall be fully under the physical control of Ms. Dee or an immediate family member and shall be muzzled at all times.***
- The amended decision will be hand delivered by the Dover Police Dept. on Wednesday

On a motion by Sarah Shippee, seconded by Joe Mahon, the Board unanimously agreed to amend the dog hearing decision as stated

V. New Business:

~~A. Green Mountain Conservatives Group—Response to Hate Speech on Roadways~~

VI. Unfinished Business:

A. Town Hall Ramp Project

- Jeannette advised that there was discussion about this back in Dec 2019 and was budgeted at \$35,000 in the Capital Plan
- Then Covid happened and it was put on hold
- The current wooden ramp is in need of repair; braced up at this point for safety
- The Town has plans from Holden Engineering as part of the Town Common project from 2016
- Going forward, unsure if these plans are able to be used; are they copyrighted? Have reached out to Holden but have not had a response as of today

Comments:

- We have a picture, we should be able to have someone bid on it
- Steeple project is slated for Fall, will take about a week
- Need to move forward and put out an RFQ; hope to have this done this year or if not next Spring
- Use Holden's plan? Paid a lot of money for them but not able to use them?
- Not that hard to put a concrete ramp at the front entrance
- Need to confirm what we own of these plans
- A rendering could be put together on a computer easily—Eric Durocher could take a look at it
- Needs to be ADA compliant; permits to obtain....
- Will wait to hear back from Holden, Joe would like to take the lead on coordinating it
- Need to clarify what we need to include in the RFQ

VII. Economic Development:

A. Economic Development Page—Addition to Dover Website (~\$216.00)

- Quote is now for 50% off to host the site for three years rather than just one
- Will link it through DiscoverDover.com and be reachable from www.doververmont.com

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to expend \$216.00 for three years of ED page

FYI: Eat, shop, local update; all 1600 coupons were redeemed; 4300 raffle tickets redeemed; generated over \$85,000 for local businesses

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VIII. Liquor Control:

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board recessed and convened as local Liquor Control

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the following:

- A. Request to Cater by Jim's Bistro at the Roadhouse, Dover Town Hall, Sept 19, 4-11pm
- B. 1st, 2nd, 3rd Class License for Deerfield Beverage Concepts LLC d/b/a Deerfield Bar and Bottle Shop (former Honora Winery location in Mt Snow Marketplace)
- C. 2nd Class License for Tony's Pizza

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board adjourned as local Liquor Control and reconvened as Dover Select board

IX. Consent Agenda:

- A. Approve the Minutes of August 18, 2020 & August 27, 2020
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the minutes of August 18 and 27, 2020
- B. Approve the Warrants of August 22, 2020 for \$150,693.80
On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously approved the warrants of August 22, 2020

X. FYI:

- A. Memorial Service for Jim O'Brien, Sept 2, 10:30am at Our Lady of Fatima
- B. Special Meeting with Weston & Sampson, Sept 8, 6:30pm, Final Trails/Rec Plan—W&S will be present via Zoom

XI. Liaison Reports: none

XII. Executive Session for Personnel (Travis Briggs)

On a motion by Sarah Shippee, seconded by Dan Baliotti, the Board unanimously agreed to move into Executive Session for Personnel at 7:20pm

Present: All four Board members, Travis Briggs, Jeannette Eckert

On a motion by Jo Mahon, seconded by Dan Baliotti, the Board unanimously agreed to move out of Executive Session for Personnel at 7:34pm

Decision: Travis will continue to update the Board on the transition from Bob as Dept. Head

XIII. Adjournment at 7:35pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk's Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com