

**Dover Select Board
Regular Meeting Minutes
Dover Town Office
Tuesday, September 5, 2017**

THESE MINUTES ARE NOT OFFICIAL UNTIL THEY HAVE BEEN APPROVED BY THE DOVER SELECT BOARD

Select Board Members Present: Josh Cohen, Victoria Capitani, Tom Baltrus, Sarah Shippee, Joe Mahon*
Also Present: Office Manager, Jeannette Eckert

Public: Rich Werner, Lauren Harkawik, Adam Levine, Bob Holland, Steve Neratko, Randy Johnson, Royal Wilson, Jim & Judy McDevitt, Randy Capitani, Wayne Estey, Jim Desrochers, Doreen Cooney, Rosemary Bradley, Jim Dassatti

Regular Meeting Called to Order by Chair Josh Cohen at 6:30pm

I. Public Comments:

Emergency Mgmt. Plan:

Jim Desrochers inquired as to whether there was an emergency plan for the town should another catastrophic event occur; there is a conference on emergency preparedness on Sept 16th, do we send any representatives? How can my place get involved as a shelter?

Rich Werner is the emergency coordinator for Dover; he has attended the conferences, held every year; there is a plan in place which is signed off on every year after Town Meeting; we as a town are very well prepared—generators in place; one of the first towns to get power back after Irene; most of the key players are still here; Dover School has a plan in place as well; there is an emergency preparedness page on the Dover website, folks can register on VT-Alert to keep informed; trying to reach out to people in emergency situations; volunteers are always appreciated—we will reach out to you if needed; considering a fall meeting for the public

Wayne Estey: As health officer, it is good for me to be reminded of potential emergency situations

Funding Request from Deerfield Valley Rescue:

Royal Wilson requested to read a letter into the record regarding the above noted topic. She expressed dismay & surprise about the recent funding given to DVR of \$30,000; not against DVR and feel it should be supported; the dismay is about the misappropriation of funding coming from 1% money; these funds were voted on to be spent on economic development alone; the charter reads that it was created to stimulate & promote the economic health of the Town of Dover—the six categories are: beautification, events, marketing, telecommunications, trails and venues. Clearly giving \$30,000 to DVR does not fall into any of these categories; it is an infrastructure need that should come from another part of the town budget; DVR does need the money, it is for a good cause; but respectfully request that the money be withdrawn and returned to economic development and funding taken from another source; suggest we come up with a yearly appropriation voted upon and given out at Town Meeting

*Joe Mahon arrived at 6:41pm during this discussion

Board comments:

- It was a duly warned meeting and voted on without objection to it coming out of 1% funds
- Can cover the misappropriation in the next budget; at this stage, it is a done deal
- Considering an annual budget item to provide funding for DVR

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- Not what anyone wanted to do; it was an emergency situation; urge you to get a petition up at Town Meeting to appropriate the funding through tax dollars; it is totally within your right to do so
- The budget is set; they needed the money to close their deal for a new location
- Requests for appropriations from DVR have been made by the Board without response
- Bring it up at Town Meeting; this issue could not wait until Town meeting; it was not out of the norm to allow this under economic development so they could operate out of a new building
- Next time, this type of lengthy topic should be an agenda item, not brought up under public comments
- Don't believe we violated the charter in this decision

Steve Neratko has spoken with several members of the community and shares in the concerns; however, it is a legitimate expense; considered infrastructure, improves the economic viability of the town

Adam Levine: Board went against the taxpayer with this decision; will the SB take this as a lesson? Can we trust you to not make other 'emergency' decisions that deviate from what the taxpayers asked for?

Randy Capitani: If you feel that strongly, you should petition an article at Town Meeting to request that the funds to be repaid into ED; After Irene, some funds were taken from sources earmarked for other uses because it was needed; also, when KITC was in danger of closing, 1% funds were used; Board did what they thought they should do; no programs suffered from taking the \$30,000 out of 1% funds, it could always be put back at some point

Wayne Estey: Regardless of whether it is legally economic development, I believe it is morally & ethically economic development—it is 45 minutes from Dover to the nearest rescue

Royal Wilson: Should not have been taken from the 1% money; what Wilmington does with their 1% funds is different from what our charter states; did not know a request could be made to be put on the agenda; will consider a petition at Town Meeting

II. Unfinished Business:

- A. Letter of Request to Appoint Kevin Stine to the Planning Commission
On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously accepted the appointment of Kevin Stine to the Planning Commission
- B. ~~North Branch Fire District & Property Taxes (Sandy MacDougall)~~—Deferred to next meeting

III. New Business:

- A. Letter of Resignation from Geraldine Golet (DRB & PC)
On a motion by Tom Baltrus, seconded by Victoria Capitani, the Board unanimously accepted the letter of resignation from Geraldine Golet with regret
Sarah Shippee formally expressed thanks to Geri for her public service, time and effort to both of these boards
- B. Successful Aging Award Nominations Sought from Senior Solutions
Candidate must be over 80; Vicki nominated Leonard Hall last time and prepared the recommendation letter; he rec'd a plaque & luncheon in his honor
Sarah Shippee agrees to take on this project. Nominations are due by Sept 19th.

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- C. Letter from Jim Dassatti (LHA): Request for Trailer Storage
Since the letter was written, there has been an offer from another party, storage is not needed for now
Bob Holland offers temporary storage at the Town garage if needed

On a motion by Joe Mahon, seconded by Victoria Capitani, the Board considered authorizing the placement of the trailers on Town garage land on a short-term basis

Wayne Estey indicates that there are zoning regulations about storage trailers that may come into play in a future application

The motion was withdrawn --- will leave it open for now

- D. Letter from Richard & Barbara Powers RE: Spring Rights on Dover Hill Parcel
The Powers believe that the Town owns the spring rights and requests that the Town deem them null and void; it is not certain that the Town indeed does own this parcel; Board recommends the Powers consult an attorney to perform a title search and report the findings; Jeannette will compose a letter to the Powers stating such

IV. Board of Health: Wayne Estey

On a motion by Victoria Capitani, seconded by Tom Baltrus, the Board unanimously agreed to recess and convene as local Board of Health

- A. Resolution of Fernot Health Order
- Septic system is functioning and adequate—health order is resolved

On a motion by Victoria Capitani, seconded by Joe Mahon, the Board unanimously agreed to adjourn as local Board of Health and reconvene as Select board

V. Highway: Bob Holland

- A. Fire Alarm System Bids for Town Garage
A year ago, State indicated the garage needed a fire alarm system
Two bids rec'd:
- Life Safety Systems of South Burlington: \$52,195
 - Swan Electric of Wilmington: \$8,100

On a motion by Victoria Capitani, seconded by Tom Baltrus, the Board unanimously awarded the bid to Swan Electric for a fire alarm system in the amount of \$8,100 to come from Capital building funds

- B. Library Roof Estimate
Portion of Library roof is continually leaking into building; Vermont Roofing patched and put silicon but leaks continue; valleys were installed improperly when originally done

Vermont Roofing quote for \$9,047 to make the needed repairs

- Although not budgeted, there is money available in Town Office capital that will not be fully used
- Recommend a contract with payment made in multiple installments

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On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously accepted the quote of \$9,047 from Vermont Roofing with a contract in multiple payments

****FYI:** This morning, notified that the hot water tank at daycare is no longer working; rusted and leaking; oil fired burner; Mountain Plumbing estimate between \$4000-\$4200 to replace

Comments:

- Seems a very high price for a water heater; would like to see another quote
- Perhaps an on-demand model would be more cost efficient
- Can't wait on it; they will need hot water
- The building is part of the solar credit arrangements
- Current tank is 32 gallons; quote may be for a much larger tank

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to allow Bob Holland to replace hot water heater, with one more quote for an electric model, not to exceed \$4000, & will validate motion at next meeting

VI. Liquor Control:

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously agreed to recess and convene as local Liquor Control board

On a motion by Victoria Capitani, seconded by Sarah Shippee, the Board unanimously approved the following:

- A. Outside Consumption Permit for Mt Snow Ltd for Sept 16, 4pm-1am

On a motion by Victoria Capitani, seconded by Tom Baltrus, the Board unanimously agreed to adjourn as local Liquor Control board and reconvene as Dover Select board

VII. Consent Agenda:

- A. Approve Minutes of August 15, 2017

On a motion by Victoria Capitani, seconded by Tom Baltrus, the Board unanimously approved the minutes of Aug 15, 2017

- B. Approve Warrants of August 26 for \$208,887.82

On a motion by Victoria Capitani, seconded by Tom Baltrus, the Board unanimously approved the warrants of Aug 26, 2017

VIII. FYI:

- A. Windham Regional Commission Presentation, Sept 19th at 6pm, prior to regular SB meeting

- B. Municipal Budgeting Workshop, Sept 26th in Montpelier—Marco is attending

- C. Town Fair 2017, Oct 4-5th in Killington—Jeannette to register Josh, Steve, & Sarah for Thursday's sessions; Randy Johnson also attending

Steve Neratko announced that he just had notice that BDCC is holding a meeting on Wed Sept 13th at 8am or noon in their Brattleboro office for new or expanding businesses Adam Levine once again strongly urged the Board to reach out to the business community; it is not being done; email and website information is not getting the job done; a town newsletter or newspaper articles would be more successful; knock on people's doors!

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Steve has been going door to door—visited & met with over 50 businesses so far—let them know that email blasts will be going out; updating Facebook page—there will be a social media push after the information is in place
Text messaging may be more effective—Dover School sends updates to parents this way
Police Dept. has a FB page—suggest inviting folks to ‘like’ the Dover page
Board is open to any suggestions on more effective communication with the public

IX. Liaison Reports: Sarah Shippee has contacted her depts. to inform them she is their new liaison

X. Executive Session for Personnel: Randy Johnson

On a motion by Victoria Capitani, seconded by Tom Baltrus, the Board unanimously agreed to move into Executive Session at 7:33pm

On a motion by Victoria Capitani, seconded by Tom Baltrus, the Board unanimously agreed to move out of Executive Session at 7:41pm

Decision: none

XI. Adjournment at 7:41pm

Respectfully submitted by Jeannette Eckert

Public notices of these minutes have been posted at the following locations:
Dover Town Clerk’s Bulletin Board, Dover Town Meeting Bulletin Board, Dover School
Dover Free Library, East Dover Post Office, Town of Dover Website: www.doververmont.com