

Emergency Services Meeting  
West Dover Firehouse  
September 17, 2018

Present: Richard Werner, Jeannette Eckert, Travis Briggs, Michelle Mann, Matt Martyn, Mike Arbogast, Sarah Shippee

The meeting was called to order at 1pm by Rich Werner. The purpose was to prepare for possible emergency situation given the forecast for potential heavy rainfall overnight and into Tuesday morning.

The Local Emergency Operations Plan was reviewed

Major high hazard and/or vulnerable sites are identified as Low-lying areas off of Route 100; Goose City Rd/North Street; Dorr Fitch Rd/Dover Hill Rd and culvert; Route 100 by Bluebrook & Edwards Village; Dam at South Access Rd (Snow Lake Lodge); Holding pond at North Branch Fire District on Dorr Fitch Rd; 197 Route 100 which is Brookhouse; Chadwicks; Mt Snow garage on Snow Lake Rd; cell tower at Stubbs—basic radio communication

Officer David Hammack is on night shift; He will stay on until 5am; if any issues will contact Rich Werner at 380-7731

Assistant Road commissioner Travis Briggs will plan to come out at 5:00am unless the conditions change earlier—Travis' call sign is R5 on the radio; pager is 802-742-3832; 802-451-9765 (cell)

Possibly the worst of the rainfall will occur at 3am--1-2 inches per hour are potentially forecast

Michelle Mann will check with Country Day Care and Mt Snow Childcare to get the appropriate contacts Also have Officer David Hammack drive through Butterfield Common to check on them Command center, if needed, will be upstairs at the Dover Police Station; folks to answer phone calls if needed—suggest contacting Linda Holland, Patty Westlake, Sarah Shippee

Tracking of staff, material and equipment--Be careful with keeping track of where people are and when—be specific! FEMA worksheets will be used by the Dover road crew and any others who may be called upon Back hoes? Travis will reach out to Jeff Brown; Jim Sweeney for availability of back hoes; also, Mike Hescocock, Ralph Ruprecht, Dave Buckley

Check fuel tanks are topped off; propane tanks topped off

Send road crew out to check on the roads; let them know if they may need to come in early

First Dover School bus run is 7:05am; second is 7:50am—Principal Matt Martyn would like to know by 5am if school needs to be called; His contact number is 802-254-7606. Travis will keep him informed either way School is armed with a generator; shelter, water, cots; Principal is listed as 'in charge of the shelter'; if Matt can't get there, someone will be appointed

Generators are also located at Stubbs Tower & EDFD

Cell Towers are located at Stubbs and Mt Snow; communication should be in better shape since antenna has been moved

**Adjourned at 1:30pm**

**Next meeting in November to discuss updating the LEOP—will hold a public meeting for input**

Respectfully submitted by Jeannette Eckert, Recording Secretary

Minutes are posted on the Dover, Vermont website: [www.doververmont.com](http://www.doververmont.com)